

WALLMOB™ extendaGO

extendaGO App

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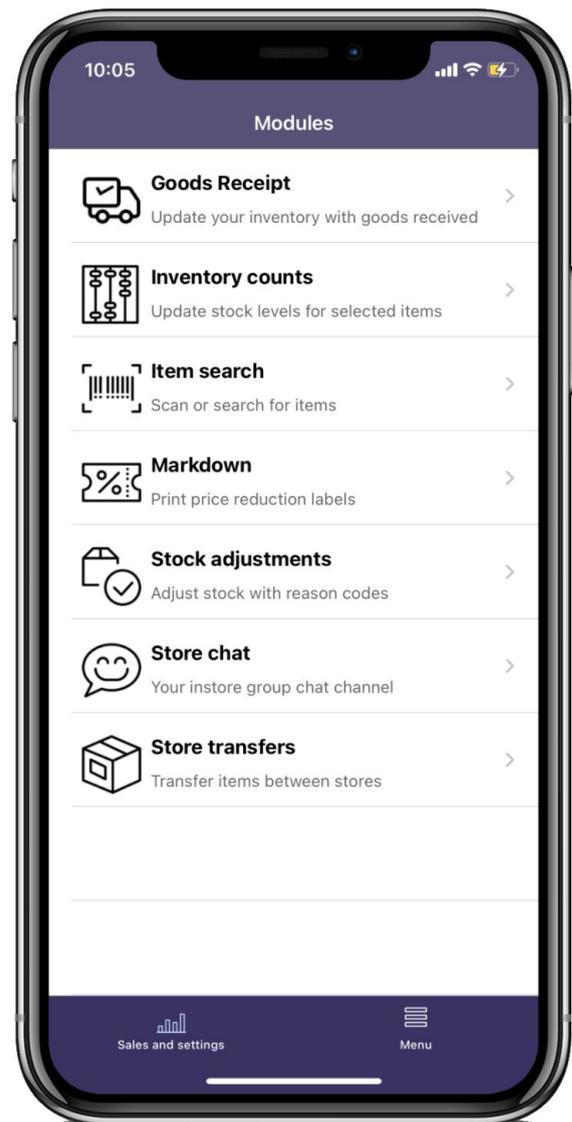


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1. ExtendaGO App

The app that makes store employees more efficient!

Made so that both shop employee and customer gets a better shopping experience – because work is more efficient and so time can be spent in store with the customer. Employees will be able to answer questions more efficiently by just using the app. No need to use Backoffice or POS. This means less queues in the checkout point.

The efficient way to do everyday tasks!

What value will the app add to your store?

→ **Easy access to:**

- Daily turnover
- Graphical view of last seven days turnover
- Number of customers
- Turnover per day inside a period

→ **Info/news from Extenda Retail**

→ **Important functions:**

- Inventory check
- Inventory count
- Receipt of goods
- Order goods
- Customer in store support (requires Extenda Storepal)
- Group chat
- Add customer order
- Add articles to a campaign
- Article transfer between stores
- Print labels
- Return of goods to supplier



2. Log in to ExtendaGO App

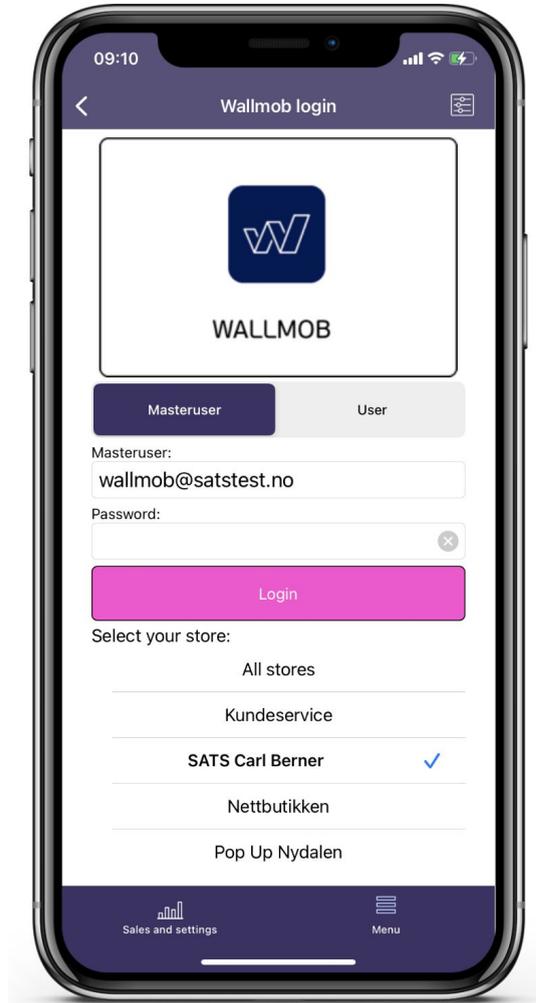
1. Download the App from the App Store. Search for “ExtendaGO”
2. Choose your Backoffice - WALLMOB



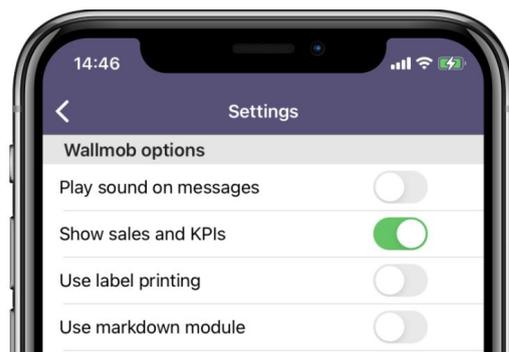
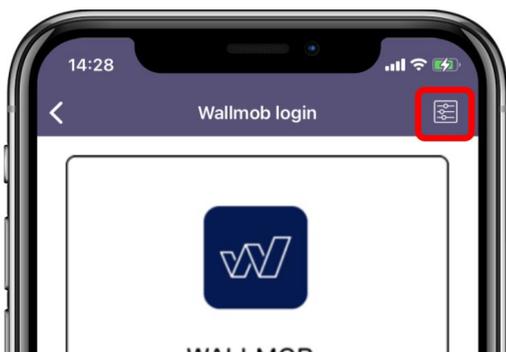
3. Log in with the same credentials as you login to Wallmob Backoffice. Press Login button.



4. After pressing the Login button a list with your shops will appear. Choose a shop, and press login again.



- Note! On the login page, there is an icon in the upper right corner- Wallmob options! Here can you turn on / off some options.



3. ExtendaGO Main Screen

- 5. After login you see a graphical overview of your shop sales in the last seven days.

Icon explanation:

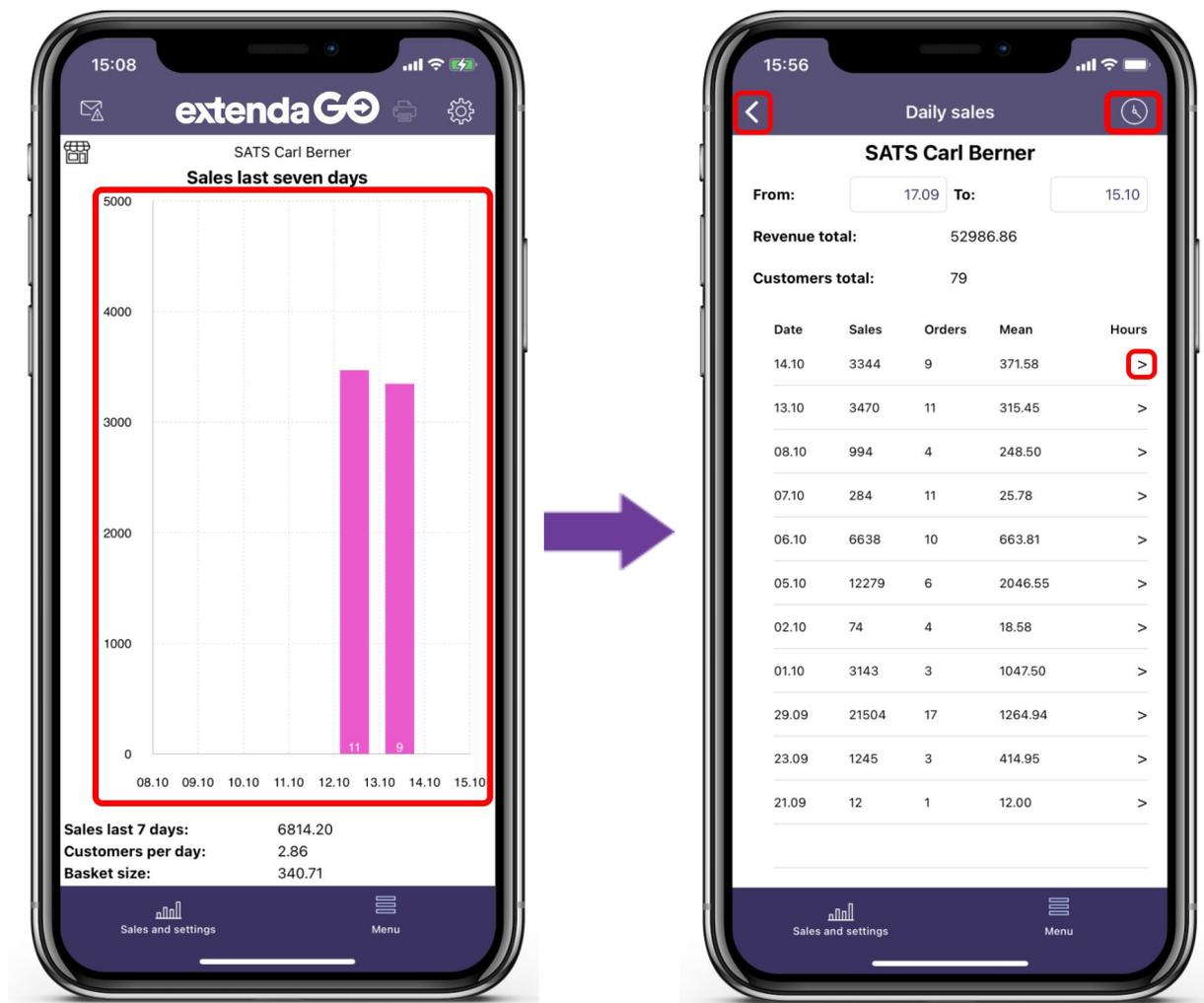
- 1. Info message from Extenda Retail.
- 2. Printer.
- 3. Back to login page/settings.
- 4. Go back to Sales and settings
The present window - "Sales last seven days"
- 5. Go to Modules (covered later).
- 6. Tap on one of the graphs, then you see an overview of the daily sales (covered later).

At the bottom you also see numbers for Sales last 7 days, customers per day and basket size.



Daily sales/ Hourly sales

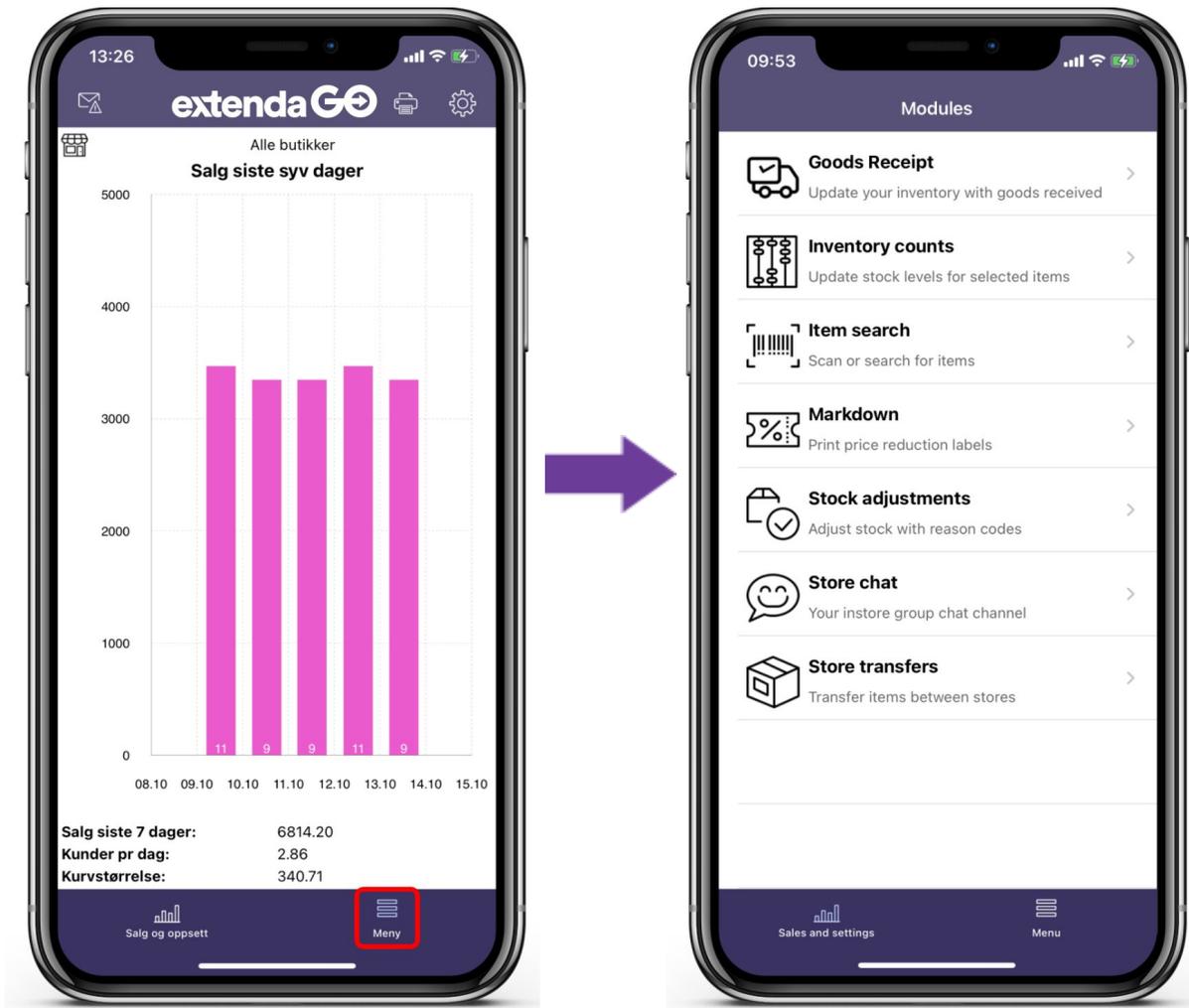
1. Tap the graph to see Turnover per day inside a period, Revenue totals and Customers total.
2. In daily sales you can filter by date. In the top right corner you have a clock, tap it if you want to see hourly turnover for the date periode you have defined in the daily sales window. Tap the small angle bracket to see hourly sales for the selected date, Sales total, Customers total and Basket size. To return, press the back button in the upper left corner.



4. Modules

1. Tap the Menu-icon to enter the Modules-window.

2. A list with Modules will show.



Modules: Goods Receipt



Goods Receipt

Update your inventory with goods received

Tap the Goods Receipt in Modules to update your inventory with goods received.

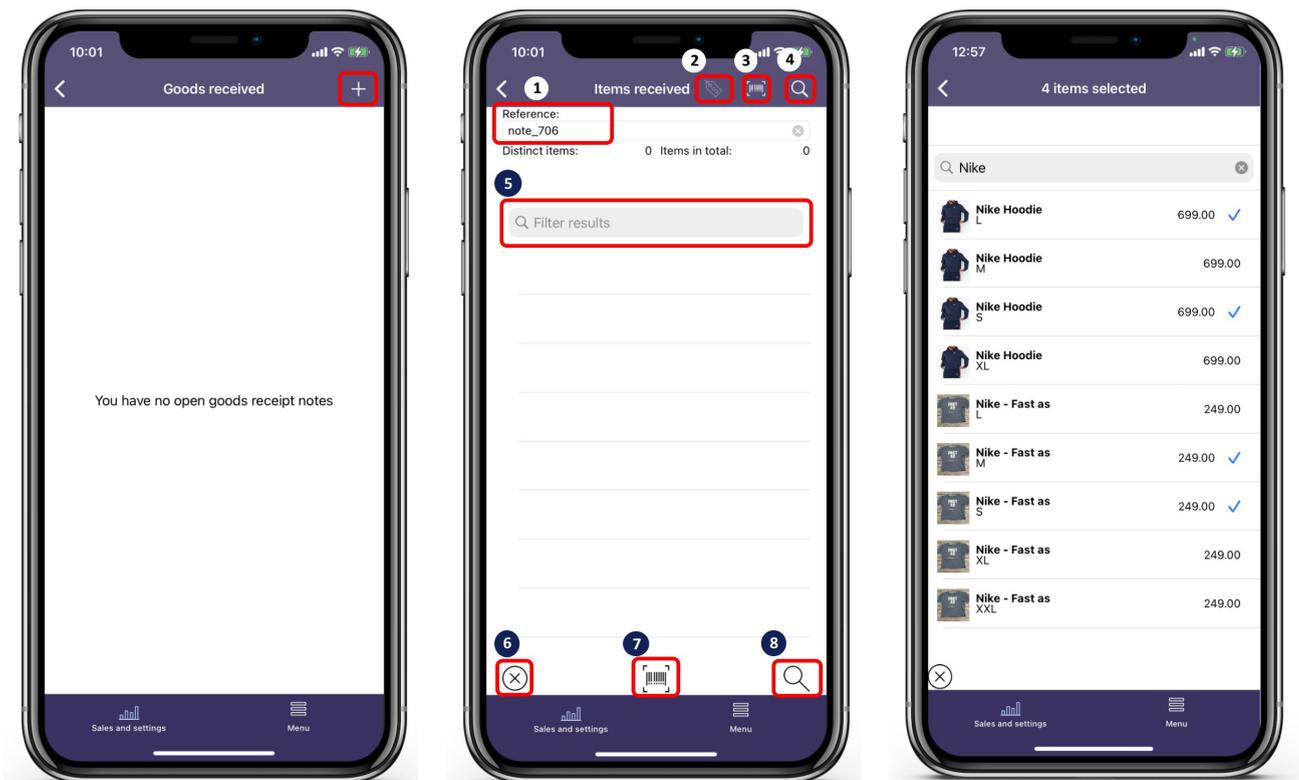
Press + to add received items.

1. Give the items received a reference name.
2. Print labels (requires a network label printer)
- 3/7. Scan barcodes to add items.
- 4/8. Search item/ lookup to add to the list.
5. Search/filter for items you added to the list.
6. Back to Goods received.

Tap Search item icon  or Scan barcodes icon  to add items to the list.

In the picture below, we have searched for items we have received and added them to the list. The items can also be scanned (faster). Tap item again to deselect.

Tap the back button.



1. A list with selected items appears.

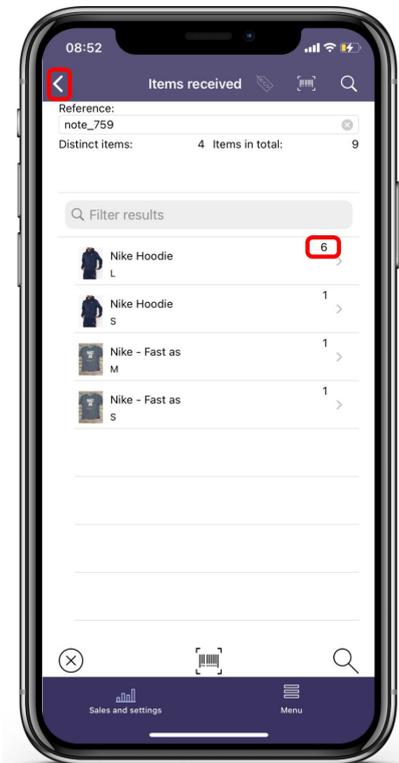
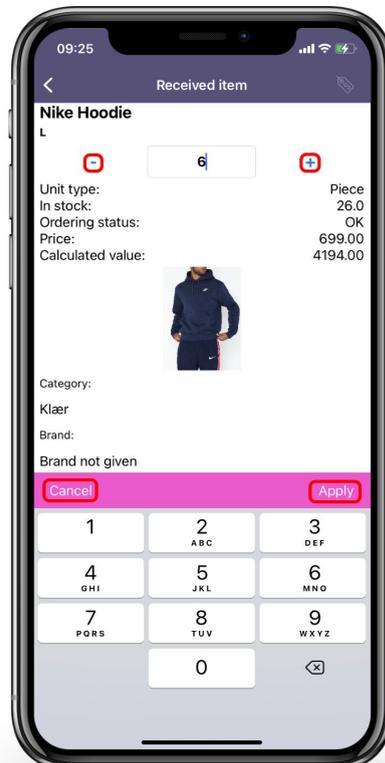
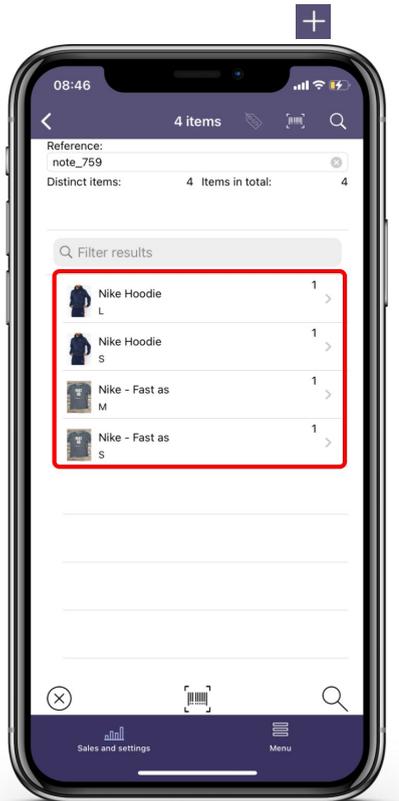
Tap the item you have received to count it/ register item receipts.

2. Use the +/- or the number panel to enter received items.

When done, press apply, or cancel if you do not want to save the change

3. Continue the same process with all items you have received.

Press the back button in the upper left corners when done.



You have now added the number of goods received to a list that is ready to be sent to the server.

Tap the small angle bracket to edit.

You can create more counts before sending by pressing + in the top right corner.

Swipe from right to left to bring up the "Delete", "Show" and "Send" options.

Tap "Send" to send Goods received to the server.

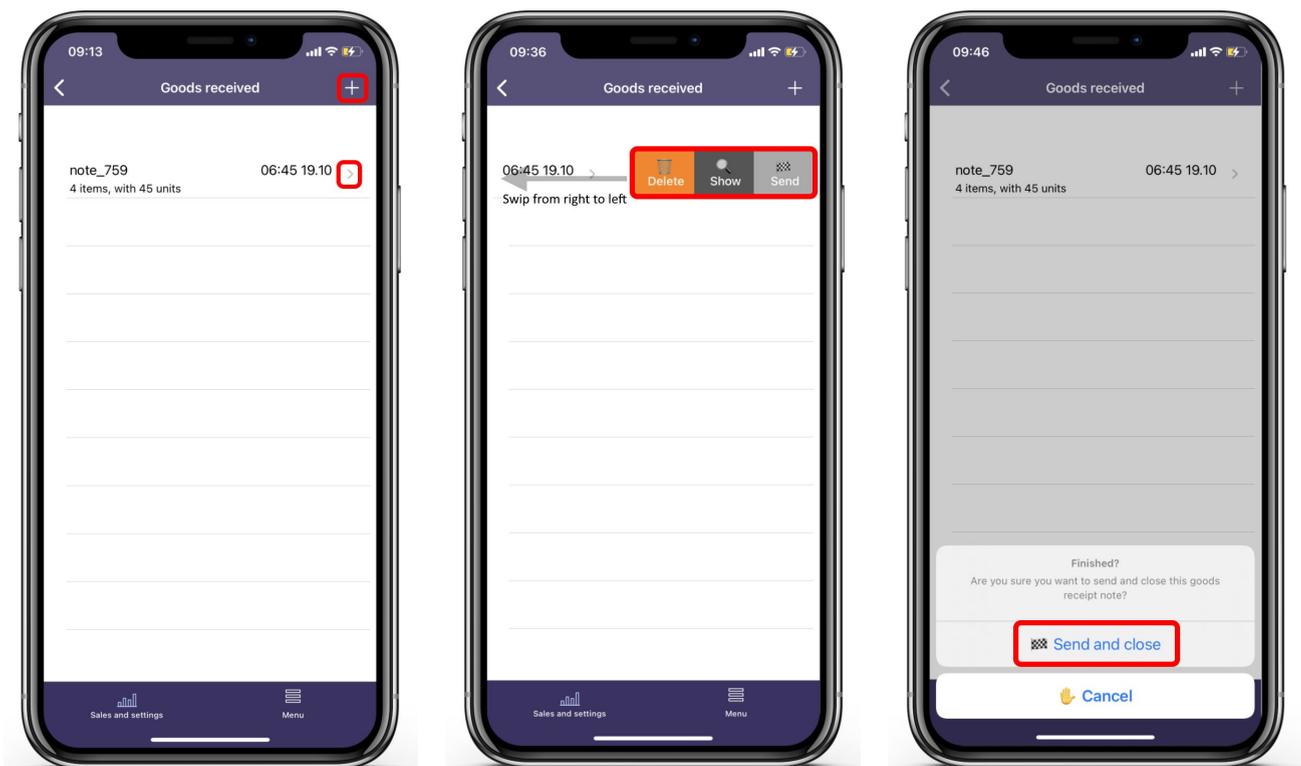
Tap "Delete" to delete it.

Tap "show" to see it again"

A warning pops up " You are sure you want to send and close?"

Tap "Send and close" to send, or "Cancel.

If you press "Send and close" a new message will appear stating that everything is OK, and items sent to server.



You have now completed a Goods Receipt

Modules: Inventory counts



Inventory counts

Update stock levels for selected items

Tap the Inventory counts in Modules to update stock levels for selected items.

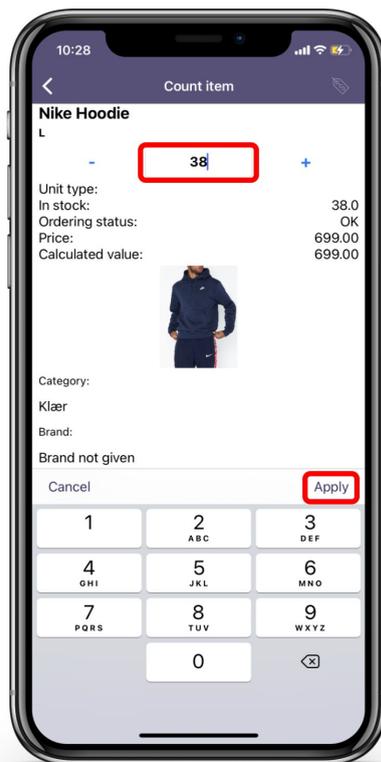
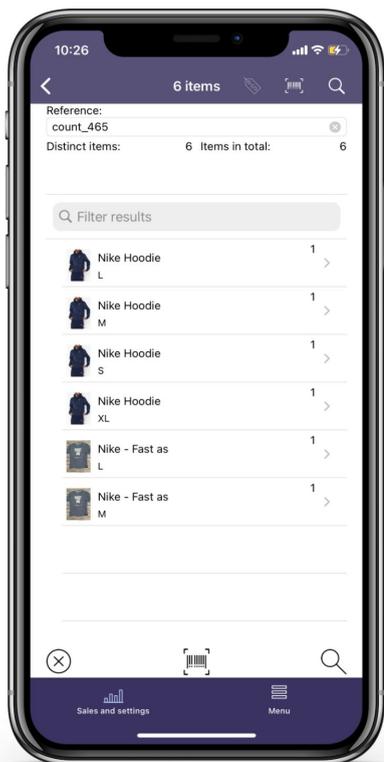
NOTE!

Inventory counts are performed in exactly the same way as Goods receipt. But the quantity already in stock will be displayed when you tap the product. What you do is adjust/check the number you count and send to the server.

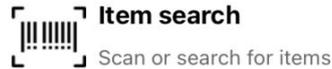
Make a list with selected items by search or scan products. Tap the item you want to count.

Quantity already in stock will be displayed and you adjust/check the number. Adjust with +/- and tap the "Apply" button.

When finish with your count, swipe, "Send and close"



Modules: Item search



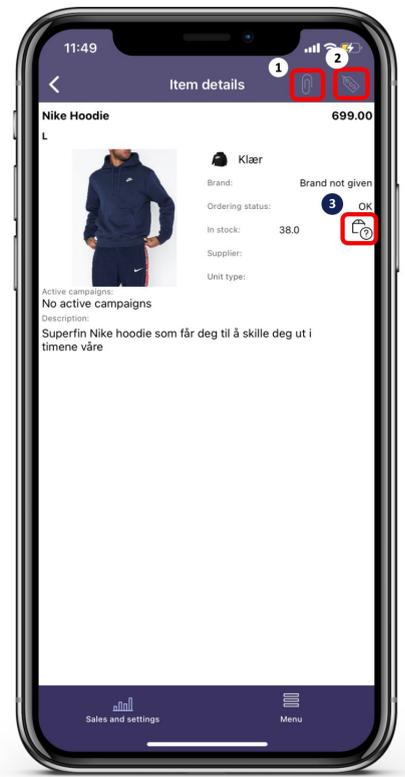
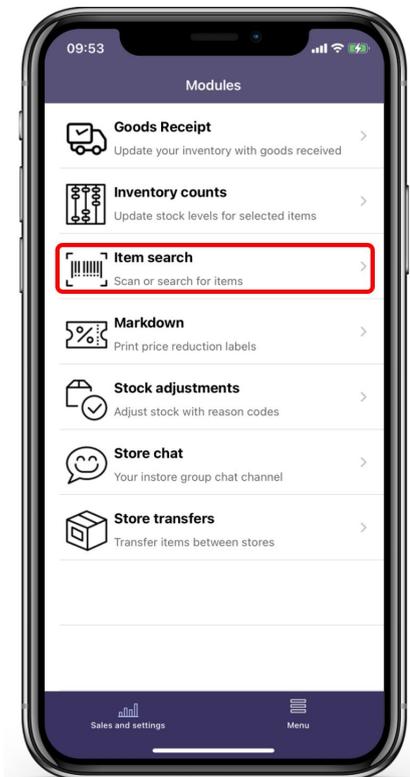
Tap the Item search in Modules to scan or search for items.

Tap the Item search

Enter or scan the item you want to view information about.

Item details.

1. Not in use in Wallmob
2. Print labels (requires a network label printer)
3. Stock levels all stores.



Modules: Markdown



Markdown

Print price reduction labels

Markdown is a useful feature if for some reason you want to lower the price of selected items. When the item is scanned in POS, the customer receives the item at the price stated on the label you set with the Markdown.

Tap the Markdown in Modules to print reduction labels.

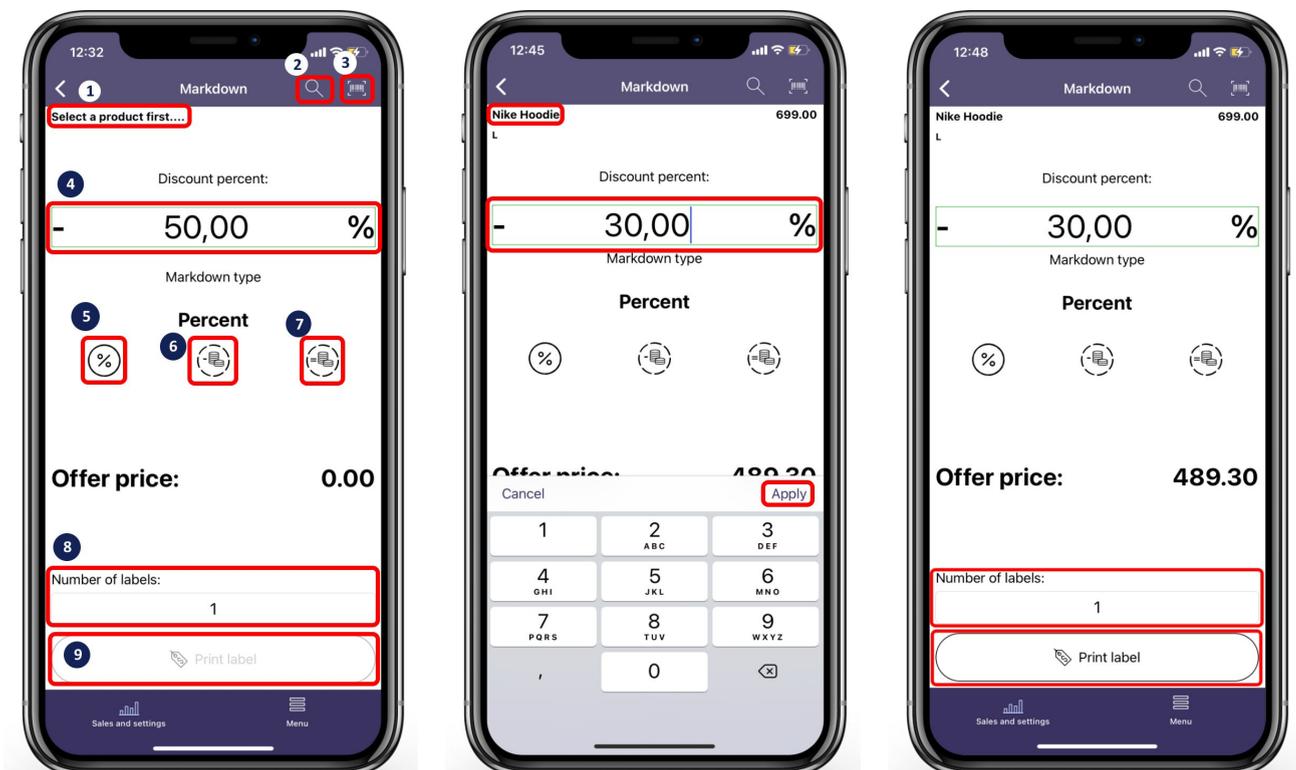
1. Select a product first by search (2) or scan (3).
2. Search product.
3. Scan product.
4. Set the discount.
5. Discount percent.
6. Discount amount.
7. New price.
8. Number of labels to print.
9. Print label button.

Example:

- We search/ scan for a Nike Hoodie
- We set the discount to 30% off *because the item is discolored*
- Tap the "Apply"

Set the number of labels to be printed, and press "Print label"

Requires a network label printer.
Will be covered later - How to add a label printer.



Modules: Stock adjustments



Stock adjustments

Adjust stock with reason codes

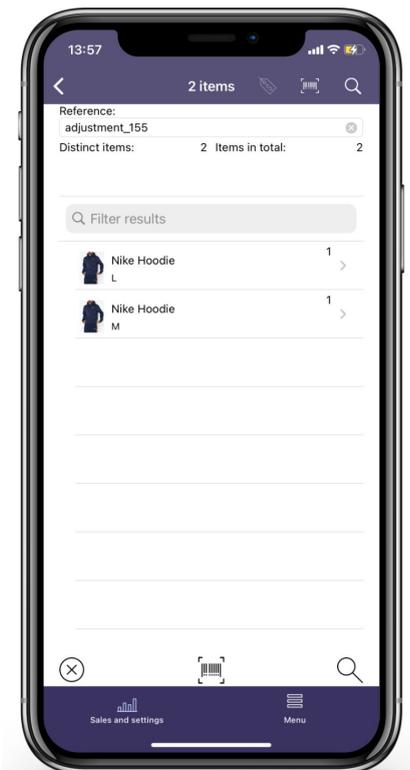
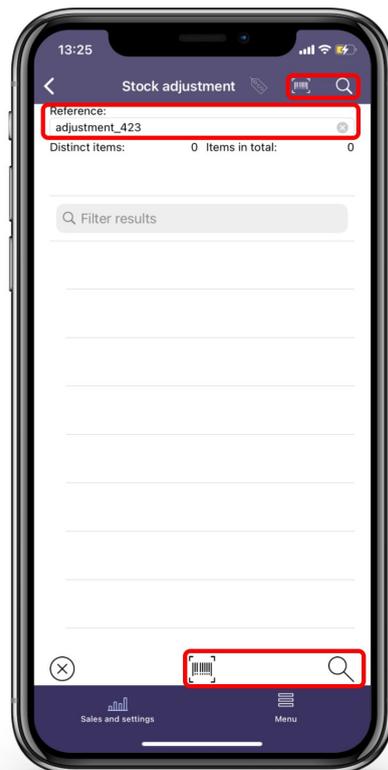
Tap the Stock adjustments in Modules to adjust stock with reason codes.

Tap the + icon in the top right corner to add a Stock adjustment with reason code.

1. Give the stock adjustment a reference name.
2. Search or scan for items to adjust.

Example:
We add these items to the list which we will adjust with reason codes.

Touch the item to adjust.



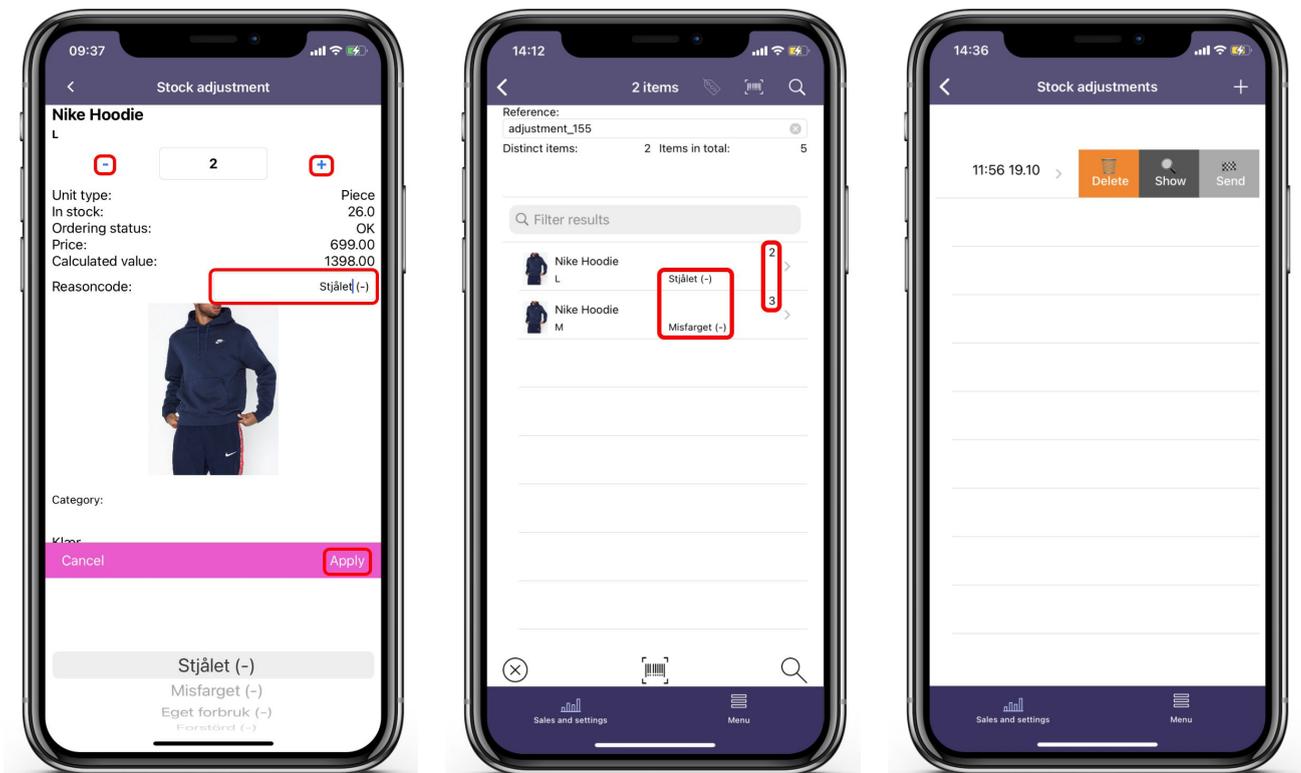
Set the number you want to adjust and add a reason code.

Tap “Apply” and then the back button in the upper right corner and repeat adjustment for the other items.

When finished, you can see the number you have adjusted and with the reason code you set.

Tap the back button in the upper right corner

Swipe and send changes with reason code to the server.



NOTE!

Reason codes must be set up in Backoffice before they are displayed in the app.

Modules: Store chat



Store chat

Your instore group chat channel

Tap the Store chat in Modules. This is your instore group chat channel.

The chat is only available to employees in the store you are logged in to.



1. Settings for name and avatar.
2. Delete all chat from your chat history.
3. Take a picture to send in chat
4. Pick an image from your camera roll to send in chat.

Modules: Store transfers



Store transfers

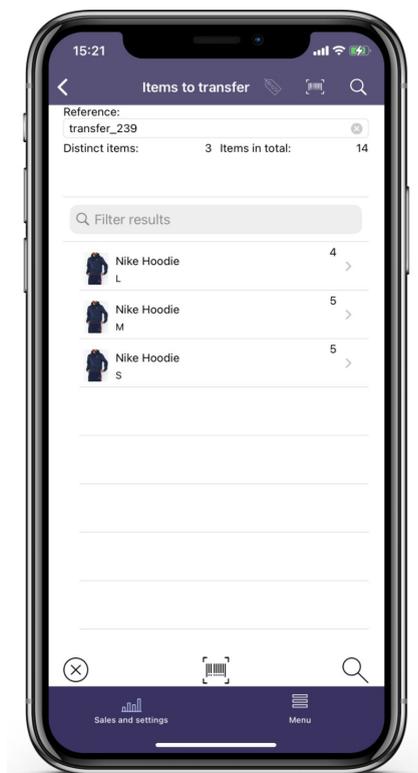
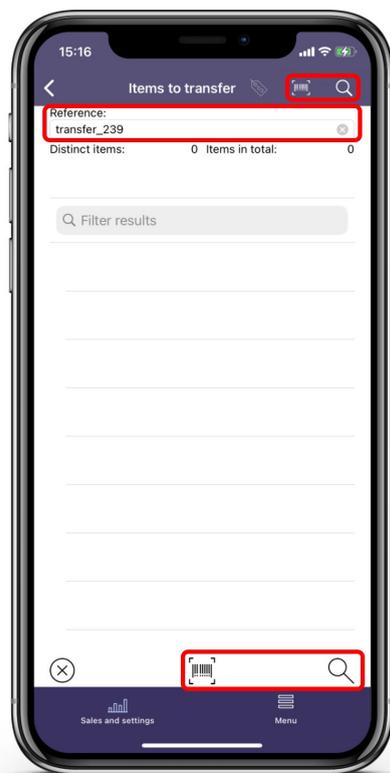
Transfer items between stores

Tap the Store transfers in Modules to transfer items between stores.

Tap the + icon in the top right corner to add a Store transfer.

Give the Store transfer a reference name.
Search or scan for items to transfer.

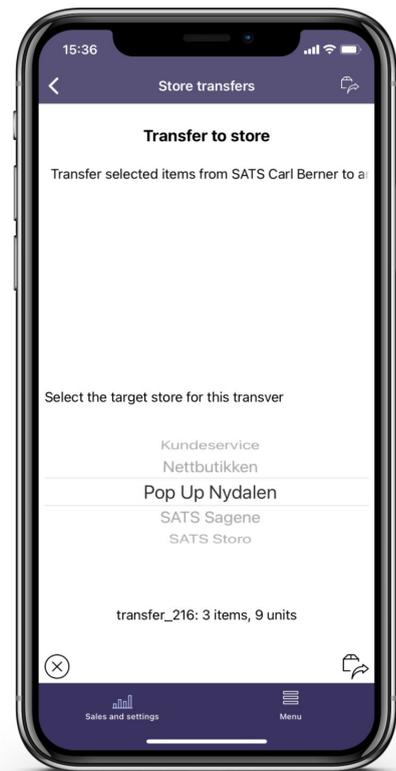
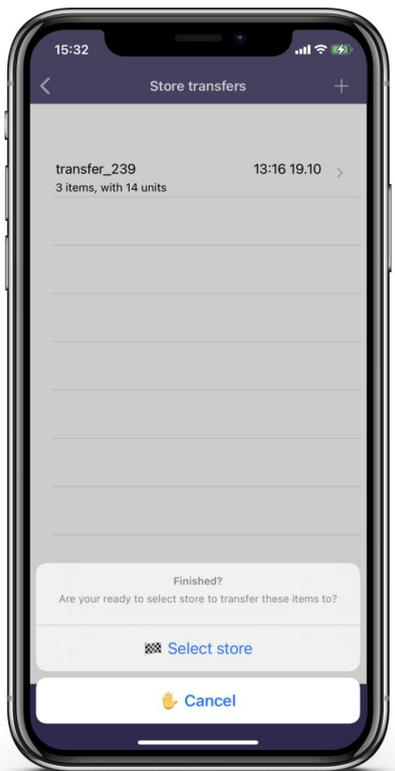
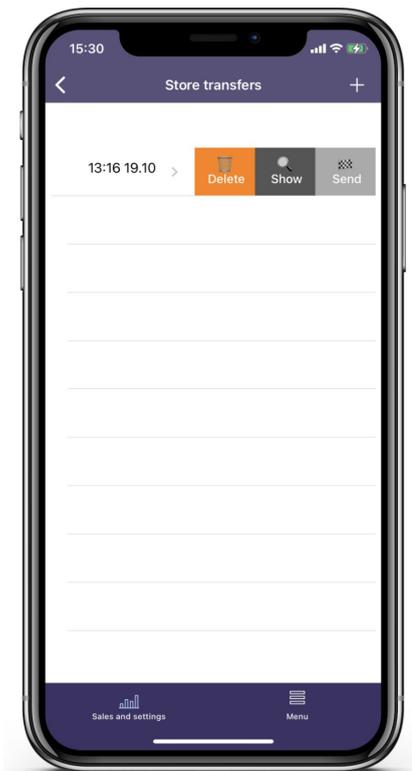
Enter the quantity to be transferred to another store by selecting the product and set the quantity. When done, press “Apply” and then press the back button.



Swipe and send.

Select store to transfer these items to.

Select the target store for this transfer - press  for transfer.



5. How to add a label printer

How to add a network label printer

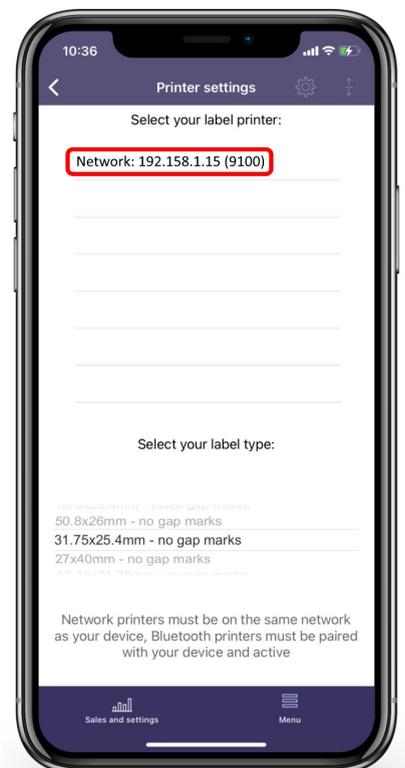
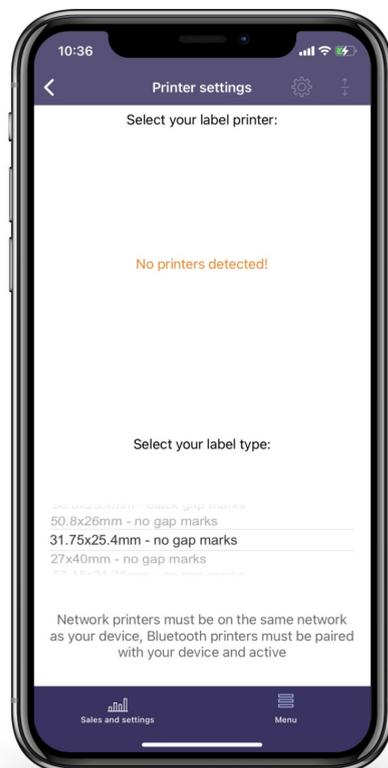
Prerequisites:

- Make sure you have the latest version of the Smartstore App from the App Store.
- Make sure you are connected to the same network as the label printer.

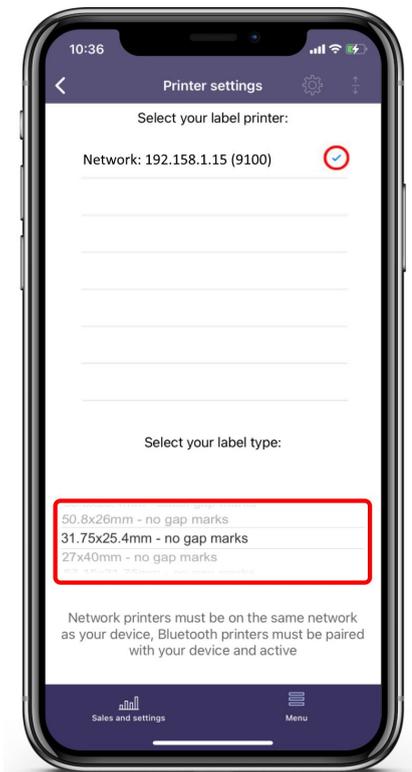
1. Log in to the Smartstore/ExtendaGO App and select the printer icon in the upper right corner.

2. The Smartstore App will search for network printers.

3. Select the network printer. Note that the name/address will vary depending on the network architecture.



- The selected printer will be indicated by a check mark. Also make sure to select the correct label type from the lower list. Note that the label size will vary depending on the printer type.



How to add a Bluetooth label printer

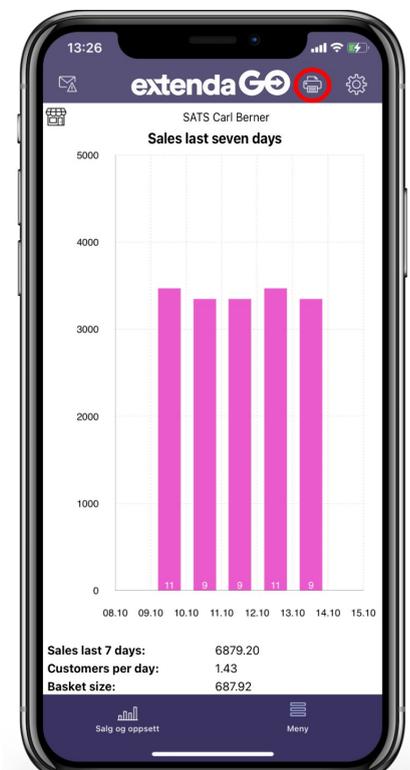
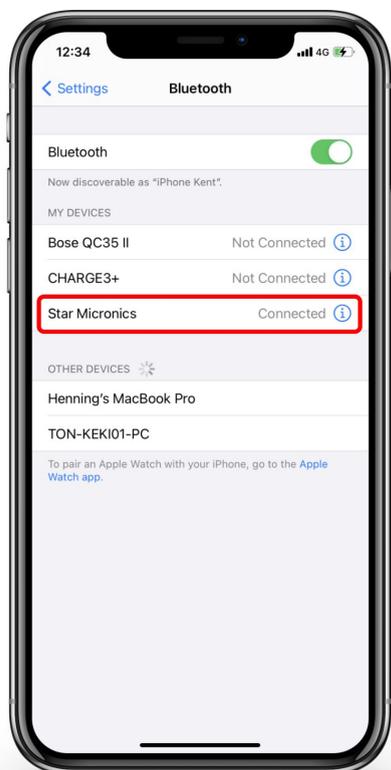
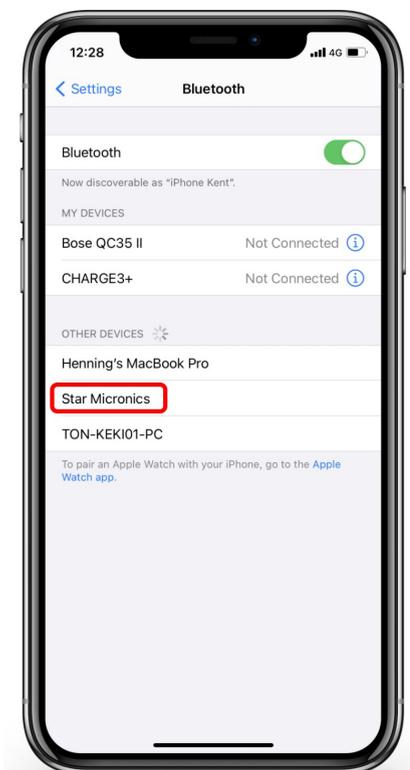
Prerequisites:

- Make sure you have the latest version of the Smartstore App from the App Store.
- Make sure bluetooth mode is activated on your iOS mobile phone.
- Make sure the bluetooth label printer is turned on and not connected to any other devices.

1. Go to bluetooth settings on your iOS mobile phone. Wait for the label printer to show in the lower part of the list (Other units). Select the printer.

2. The label printer will pair with the iOS mobile phone and added to the list of "my devices"

3. Log in to the Smartstore/ExtendaGO app and select the settings cog wheel in the upper right corner.



4. Select the bluetooth printer. Note that the name/address will vary depending on the network architecture.

5. The selected printer will be indicated by a check mark. Also make sure to select the correct label type/size from the lower list. Note that the label size will vary depending on the printer type.

