

Backoffice Manual

Wallmob Backoffice.

Last updated 2020-10-22

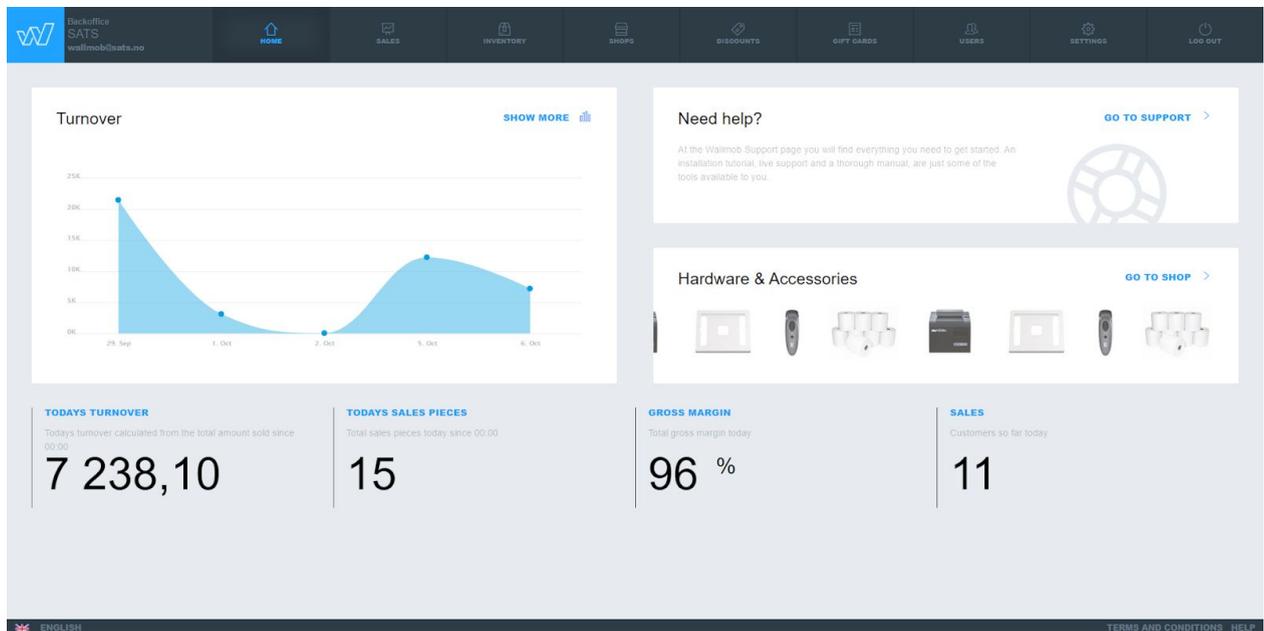


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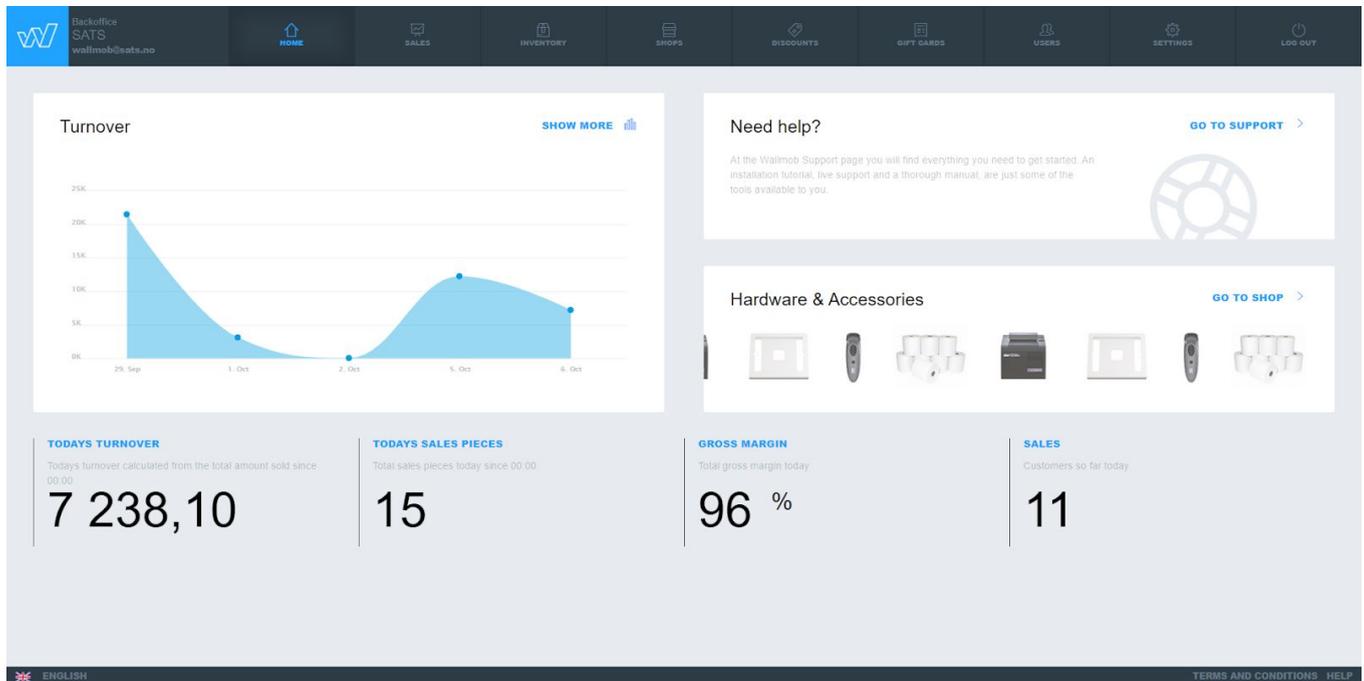
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1. Home

Home window (dashboard overview)

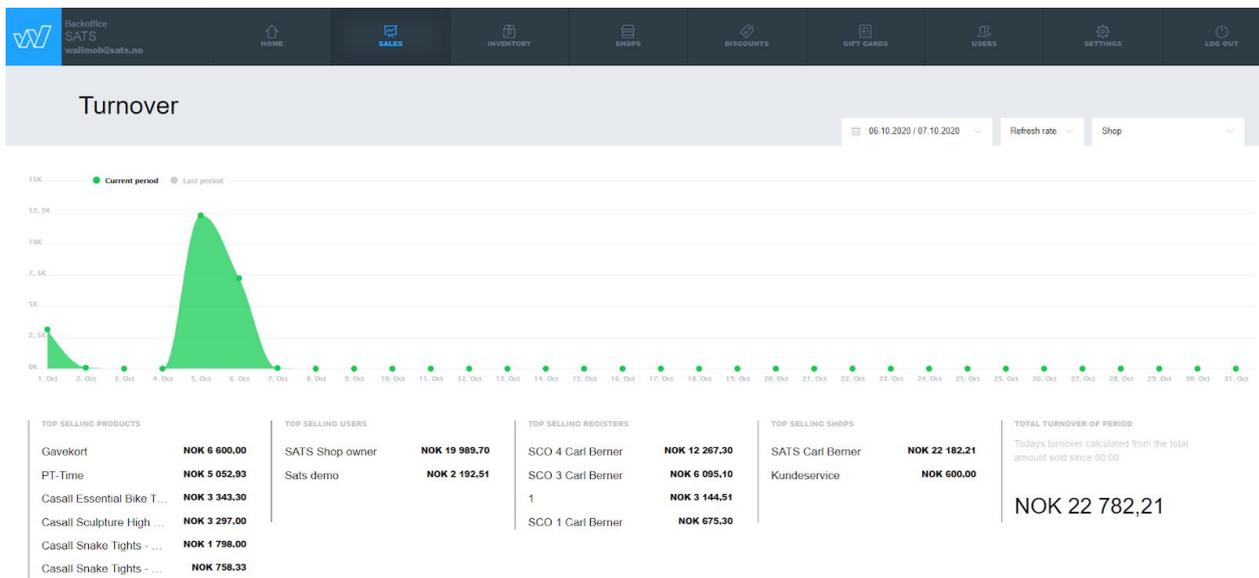
In the home (dashboard) window you get a simple graphical overview of today's turnover



2. Sales

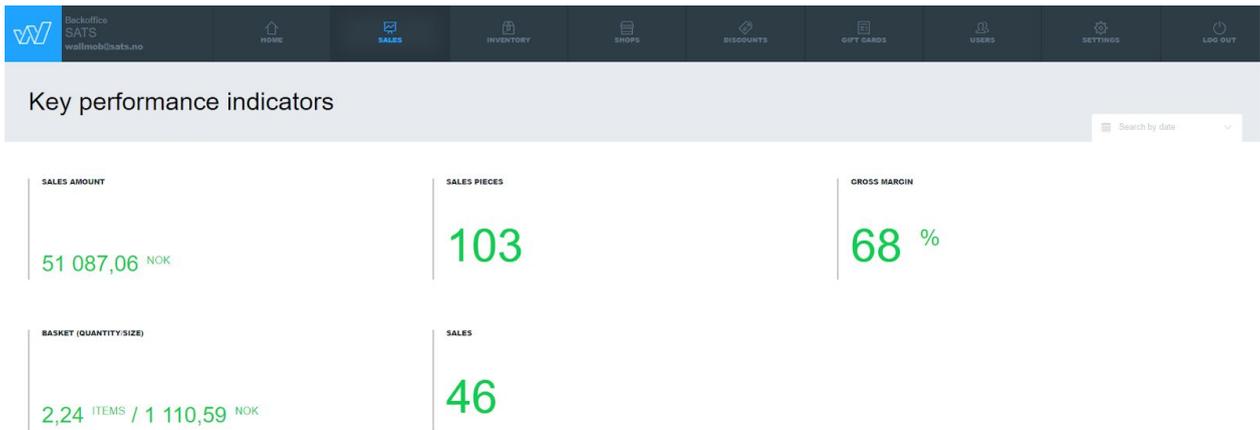
Turnover

It provides an overview of top selling products, top selling users, top selling register, top selling shops and total turnover of period. You can also filter by date and store. It is also possible to set a refresh rate for turnover.



KPI (Key performance indicators)

An overview of Key performance indicators such as sales amount, sales pieces, gross margin, basket (quantity / size) and sale. You can also search KPI by dates.



Orders

In Orders you can see all completed sales, listed by date and time. You can filter by date, Order ID, Shop name, Username or Sequence ID. You can see the total on the sale. You can also download the order as a PDF.

Orders

DATE	ORDER ID	SHOP NAME	USERNAME	SEQUENCE ID	TOTAL AMOUNT	DOWNLOAD
06.10.2020 - 11:55	a02669ad-5a89-6e44-7471-a17ac575d7f2	Kundeservice			DKK 660,00	PDF
06.10.2020 - 11:22	CE659203-0021-4062-062B-A4CDEB659C...	SATS Carl Berner	SATS Shop owner	8	NOK 629,10	PDF
06.10.2020 - 11:21	F1C49A8B-BCDF-41EE-68CC-E96B505B...	SATS Carl Berner	SATS Shop owner	7	NOK 6 000,00	PDF
06.10.2020 - 11:18	BA568CE1-4A6C-4DAE-5B32-A05522A51...	SATS Carl Berner	SATS Shop owner	6	NOK -699,00	PDF
06.10.2020 - 11:15	A2F10802-F221-4F94-883E-F1ECE248F261	SATS Carl Berner	SATS Shop owner	5	NOK 12,00	PDF
06.10.2020 - 11:14	0F11641B-827C-46A5-B8E5-7BA9A066E3...	SATS Carl Berner	SATS Shop owner	4	NOK 27,00	PDF
06.10.2020 - 11:08	64BF4821-A723-48E3-ADAC-9A80A72A4...	SATS Carl Berner	SATS Shop owner	3	NOK 90,00	PDF
06.10.2020 - 08:49	AB85F92A-73FE-4E61-0069-77E226A3B63B	SATS Carl Berner	SATS Shop owner	2	NOK 24,00	PDF

EOD (End of day)

In EOD you see an overview of when the cash register was opened / closed, the name of the cash register, shop name and sequence ID.

If the cashier has added a comment, it will also appear on the far right. You can also filter on the values mentioned above.

To the right you can download the report as CSV or PDF. You also have the option to download a CSV file for all shops (ALL CSV).

START DATE	END DATE	BAG	REGISTER NAME	SHOP NAME	SEQUENCE ID	COMMENT	DOWNLOAD
06.10.2020 - 08:26			SCO 1 Carl Berner	SATS Carl Berner	5		
05.10.2020 - 13:32			SCO 3 Carl Berner	SATS Carl Berner	1		
02.10.2020 - 12:12			SCO 4 Carl Berner	SATS Carl Berner	1		
02.10.2020 - 09:34	06.10.2020 - 08:18		SCO 1 Carl Berner	SATS Carl Berner	4		CSV
02.10.2020 - 09:19	02.10.2020 - 09:19		SCO 1 Carl Berner	SATS Carl Berner	3		PDF CSV PDF

In the Auto email tab, you can set the EOD report to be sent automatically to a specific email address when the EOD is completed.

AUTO-EMAIL

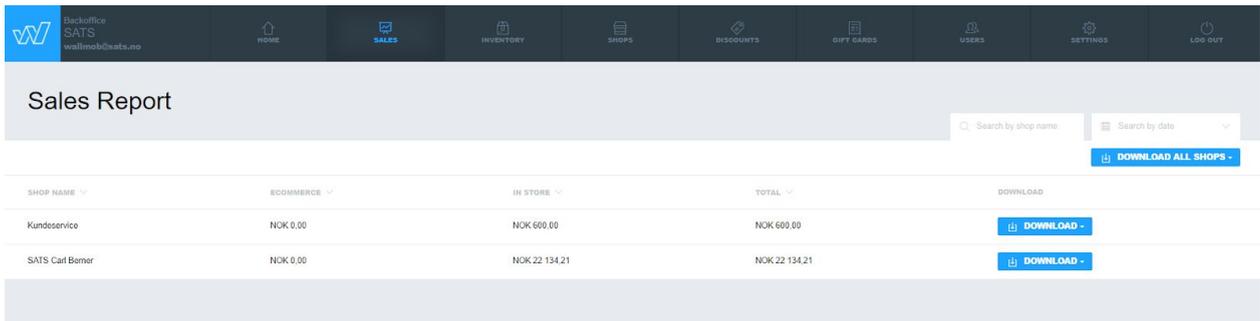
ADD
The specified emails will automatically receive a copy of the EOD report in the inbox, whenever it is being created

E-mail -- All --

START DATE	END DATE	BAG	REGISTER NAME	SHOP NAME	SEQUENCE ID	COMMENT	DOWNLOAD
06.10.2020 - 08:26	07.10.2020 - 08:11		SCO 1 Carl Berner	SATS Carl Berner	5		CSV

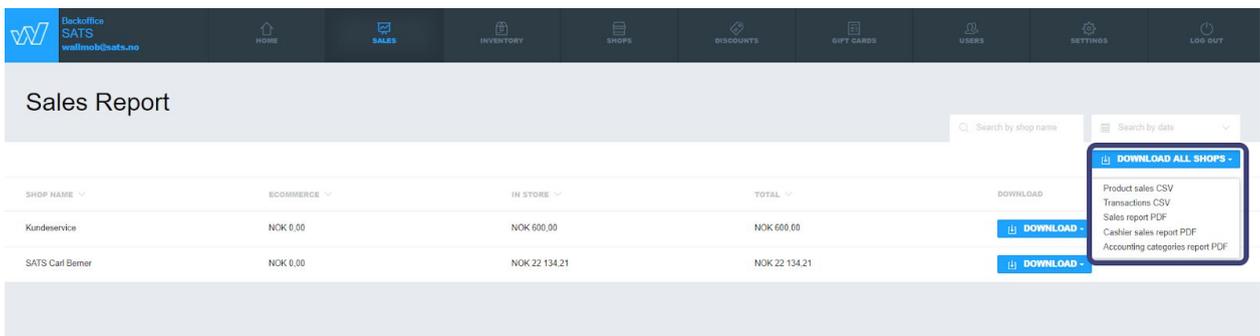
Sales reports

The sales report provides an overview of your shops' total sales in ecommerce and in stores. By default, the sales report shows sales for the current month. You can choose to search by date and / or shop name.



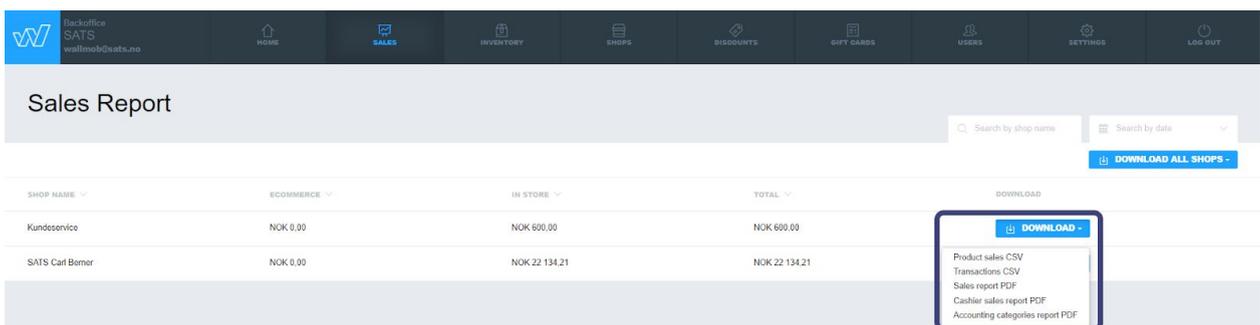
SHOP NAME	ECOMMERCE	IN STORE	TOTAL	DOWNLOAD
Kundeservice	NOK 0.00	NOK 600.00	NOK 600.00	DOWNLOAD
SATS Carl Berner	NOK 0.00	NOK 22 134.21	NOK 22 134.21	DOWNLOAD

To the right you can download sales reports for all your stores. There are five types of reports - Product CSV, Transactions CSV, Sales Report PDF, Cashier sales report PDF and Accounting categories report PDF



SHOP NAME	ECOMMERCE	IN STORE	TOTAL	DOWNLOAD
Kundeservice	NOK 0.00	NOK 600.00	NOK 600.00	DOWNLOAD
SATS Carl Berner	NOK 0.00	NOK 22 134.21	NOK 22 134.21	DOWNLOAD

You can also download sales reports for each store.

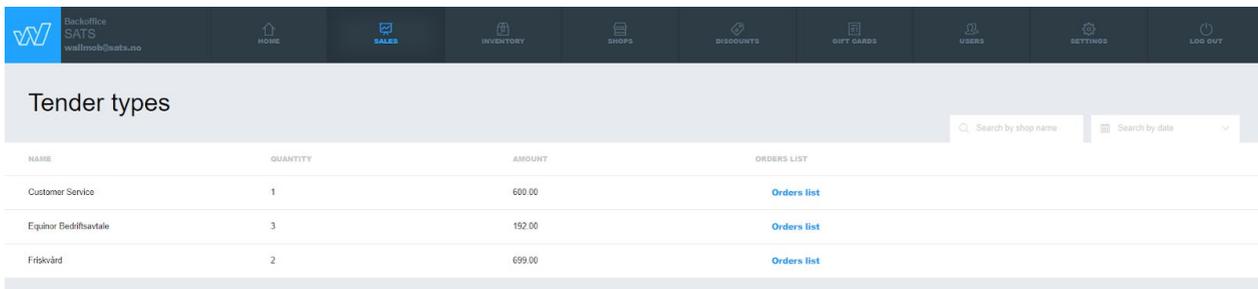


SHOP NAME	ECOMMERCE	IN STORE	TOTAL	DOWNLOAD
Kundeservice	NOK 0.00	NOK 600.00	NOK 600.00	DOWNLOAD
SATS Carl Berner	NOK 0.00	NOK 22 134.21	NOK 22 134.21	DOWNLOAD

Tender types

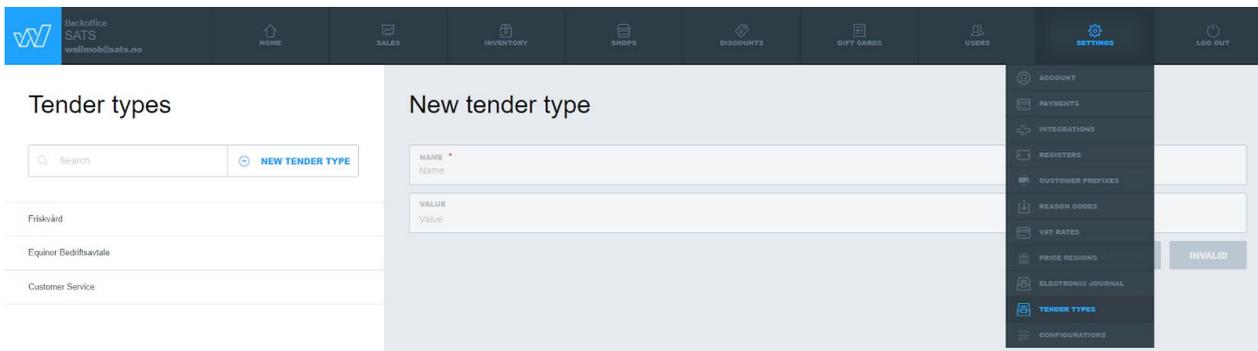
If you have set up a custom payment method, it will appear under tender types. In POS, in the payment window it will be an option to pay with "Miscellaneous".

This type of tender type is used, for example, if you buy vouchers from a shopping center that acts as tender types in all shops at the center. Tender types can also be set up as corporate agreement for a company where the employees use this type of tender type in, for example, the canteen.



NAME	QUANTITY	AMOUNT	ORDERS LIST
Customer Service	1	600.00	Orders list
Equinor Bedriftsavtale	3	152.00	Orders list
Friskvård	2	699.00	Orders list

You define the different tender types under SETTINGS - TENDER TYPES. See picture below. (Covers this set up later in the manual)



NAME
Name

VALUE
Value

NEW TENDER TYPE

- ACCOUNT
- PAYMENTS
- INTEGRATIONS
- REGISTERS
- CUSTOMER PREFIXES
- REASON CODES
- VAT RATES
- PRICE REGIONS
- ELECTRONIC JOURNAL
- TENDER TYPES**
- CONFIGURATIONS

INVALID

Gift card summary

Types:

An overview of the type of gift cards you have. You see how many units are left, total balance, units total and total amount. You can also filter types of cards by date. By default, the types you have are displayed from today's date to one month ahead.

Cards:

Shows what type of cards are sold in the various shops. You can search by store name to see card information for a specific shop. Here you get an overview of total sold, total amount, total units, total amount redeemed and total units redeemed.

You can also filter card types by date. By default, the types you have are displayed from today's date to one month from now.

Gift card summary				
Types				
NAME	UNITS LEFT	TOTAL AMOUNT LEFT	TOTAL UNITS	TOTAL AMOUNT
10 KLIPP PT	10	6 000.00	10	6 000.00
CAVEKORT	697 050	6 970.90	750 000	7 600.00

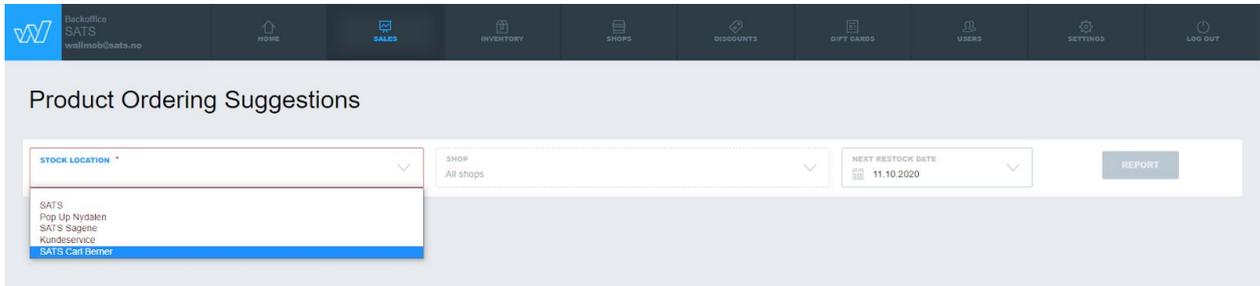
Cards					
Kundeservice					
NAME	TOTAL SOLD	TOTAL AMOUNT	TOTAL UNITS	TOTAL AMOUNT REDEEMED	TOTAL UNITS REDEEMED
CAVEKORT	1	NOK 600.00	60 000	NOK 0.00	0

SATS Carl Berner					
NAME	TOTAL SOLD	TOTAL AMOUNT	TOTAL UNITS	TOTAL AMOUNT REDEEMED	TOTAL UNITS REDEEMED
10 KLIPP PT	1	NOK 6 000.00	10	NOK 0.00	0

Product Ordering Suggestions

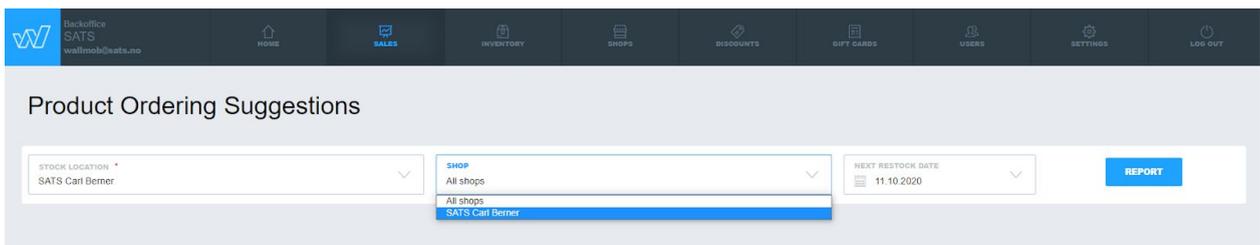
Here you have the opportunity to get a report on product order proposals for the stores. Based on the ability to define minimum stock quantities for products in each stock location, the report will give you suggestions quantities of each product you can order, to ensure that you stay above the minimum levels.

1. Choose the stock location



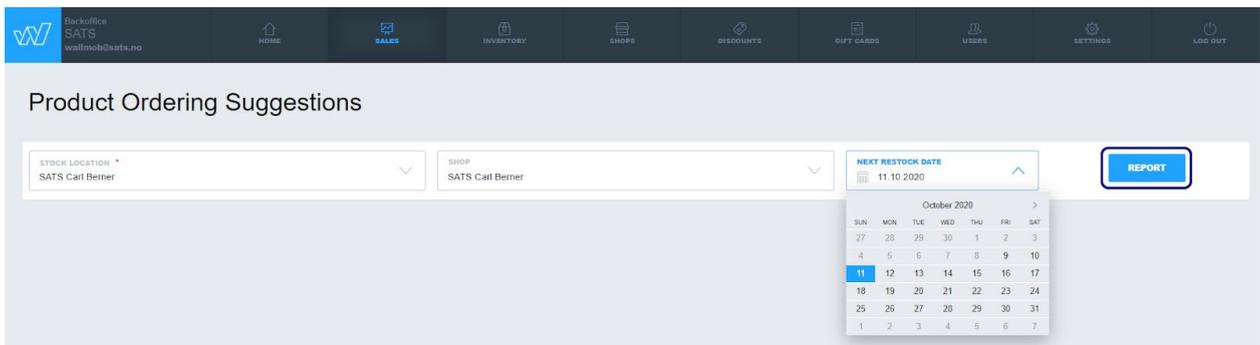
The screenshot shows the 'Product Ordering Suggestions' page in a web application. The top navigation bar includes icons for HOME, SALES, INVENTORY, SHOPS, DISCOUNTS, GIFT CARDS, USERS, SETTINGS, and LOG OUT. The main content area has a title 'Product Ordering Suggestions' and three dropdown menus: 'STOCK LOCATION', 'SHOP', and 'NEXT RESTOCK DATE'. The 'STOCK LOCATION' dropdown is open, showing a list of options: SATS, Pop Up Nydalen, SATS Sagene, Kundeservice, and SATS Carl Berner. The 'SHOP' dropdown is set to 'All shops' and the 'NEXT RESTOCK DATE' is set to '11.10.2020'. A 'REPORT' button is visible on the right.

2. Choose the shop



The screenshot shows the 'Product Ordering Suggestions' page. The 'STOCK LOCATION' dropdown is now set to 'SATS Carl Berner'. The 'SHOP' dropdown is open, showing options: 'All shops' and 'SATS Carl Berner'. The 'NEXT RESTOCK DATE' remains '11.10.2020'. The 'REPORT' button is highlighted in blue.

3. Choose the next restock date and then hit the REPORT button



The screenshot shows the 'Product Ordering Suggestions' page. The 'STOCK LOCATION' is 'SATS Carl Berner' and the 'SHOP' is 'SATS Carl Berner'. The 'NEXT RESTOCK DATE' dropdown is open, showing a calendar for October 2020. The date '11.10.2020' is selected. The 'REPORT' button is highlighted in blue.

SUN	MON	TUE	WED	THU	FRI	SAT
27	28	29	30	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
1	2	3	4	5	6	7

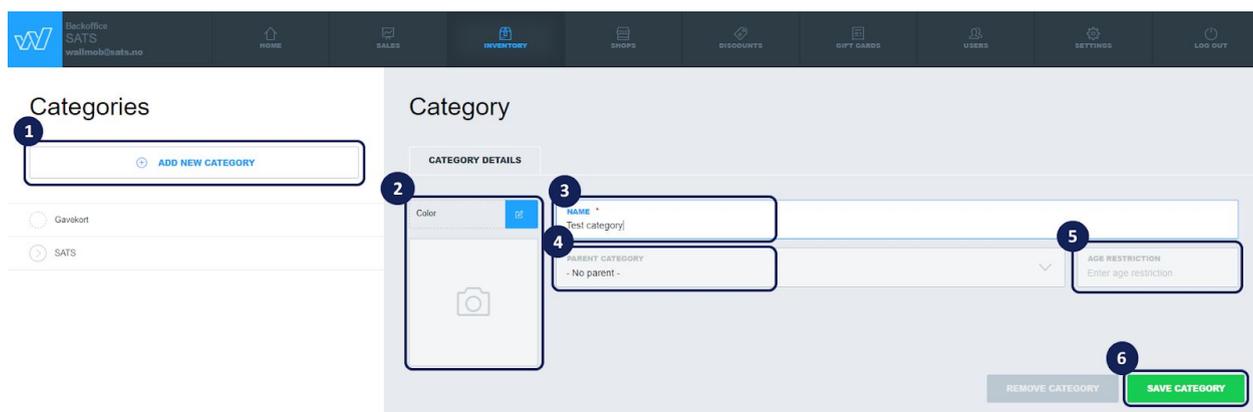
- A report will be displayed with product name, quantity, minimal quantity, avg. per day and suggested restock.

The screenshot shows a dashboard for 'SATS Carl Berner' with a navigation bar at the top containing icons for Home, Sales, Inventory, Shops, Discounts, Gift Cards, Users, Settings, and Log Out. The main section is titled 'Product Ordering Suggestions' and includes three filters: 'Stock Location' (SATS Carl Berner), 'Shop' (All shops), and 'Next Restock Date' (11.10.2020). A 'REPORT' button is located to the right of these filters.

PRODUCT NAME	QUANTITY	MINIMAL QUANTITY	AVG. PER DAY	SUGGESTED RESTOCK
Yt Restitusjonsdrikk Kakao 330 ml	-1 piece	0 piece	0.07143	2 piece
Sats Protein Shake Cocoa Flavor	-3 piece	0 piece	0.21429	4 piece
Saltine	-3 piece	0 piece	0.21429	4 piece
Peere	0 piece	0 piece	0.71429	2 piece
PT.Time	-9 piece	0 piece	0.64286	11 piece
Drop-In	-3 piece	0 piece	0.21429	4 piece

3. Inventory

Categories

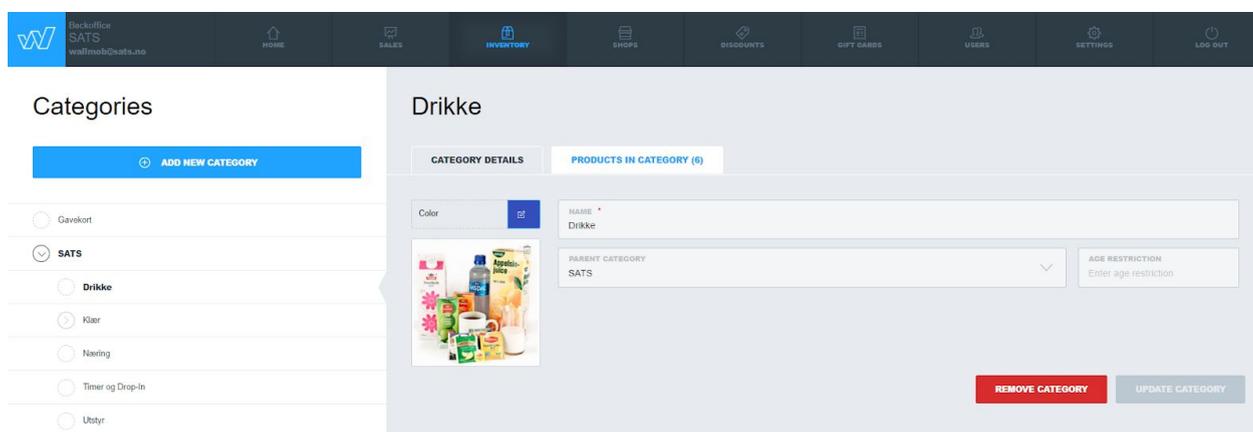


1. Hit the "Add new category" button
2. Set a category colour or an image.
3. Name the category.
4. Set parent category if you want subcategories.
5. Set the age limit if the category contains products that indicate it. If there is no age limit, leave it blank.
6. Hit the save button when finished. The new category will appear on the left.

Edit a category

On the left you can tap the category you want to change. When you have finished changes, press UPDATE CATEGORY.

Under PRODUCTS IN CATEGORY you can see which products belong to this category.



Products

Under DETAILS-tab, enter product details. Be thorough. Good basic data is important for the rest of the business. Note that name and SKU are required fields. Select SAVE PRODUCT when ready. Repeat for all your products.

1. Set stock. How to set stock will be covered later.
 2. Set product price, how to set price will be covered later.
 3. Enter product name. (required).
 4. Enter a category if the product belongs to a certain category.
 5. Typing shop groups.
 6. Set accounting category, by default "others".
 7. Enter product description.
 8. Put a color on the product that appears on the button in POS.
 9. Define a device on the product, e.g. pc, cm, g, kg, l, m, m2 etc.
 10. Set the age limit on the product. If there is no age limit, leave it blank.
 11. Enter SKU (required).
 12. Enter product id.
13. - **ACTIVATE**: Enable/disable products, disable products will not be available in the POS.
- **OFFLINE**: An offline product is loaded into the POS and available when browsing products. Online products will only appear in a product search.
 - **ADD-ON**: Product is an add-on for other products.
 - **PRINT PRODUCT RECEIPT**: Switch to enable/disable the printing of a separate product receipt when this product is sold in POS.
 - **HIDE FROM WEB**: Enable/disable the display of products in web shops, web pages and external apps.
 - **EXCLUDE FROM ORDERING SUGGESTIONS**: Apply to products that are bought for one season in advance, products that are going out of assortment and other cases.
 - **VARIABLE PRICE**: Could be used if price is based on the weight of the product.
 - **BLOCK IN SELF-CHECKOUT**: Enable/disable product sale blocking in POS self-checkout mode.

How to set stock on product?

1. When you tap on the “Stocks” button, a new window appears.



1. It shows a list of all your Stock Locations.
2. You can make stock adjustments by entering stock quantity into fields. It can be a positive or negative integer/decimal number.
3. In the “Quantity” column we show the quantity of this product stock at the moment, before adjustment. You can choose a reason code for your adjustment (4), but it's not required. For positive stock adjustments only reason codes that are marked as “positive” will be shown. Likewise, for negative stock adjustments only reason codes that are marked as “negative” will be shown.

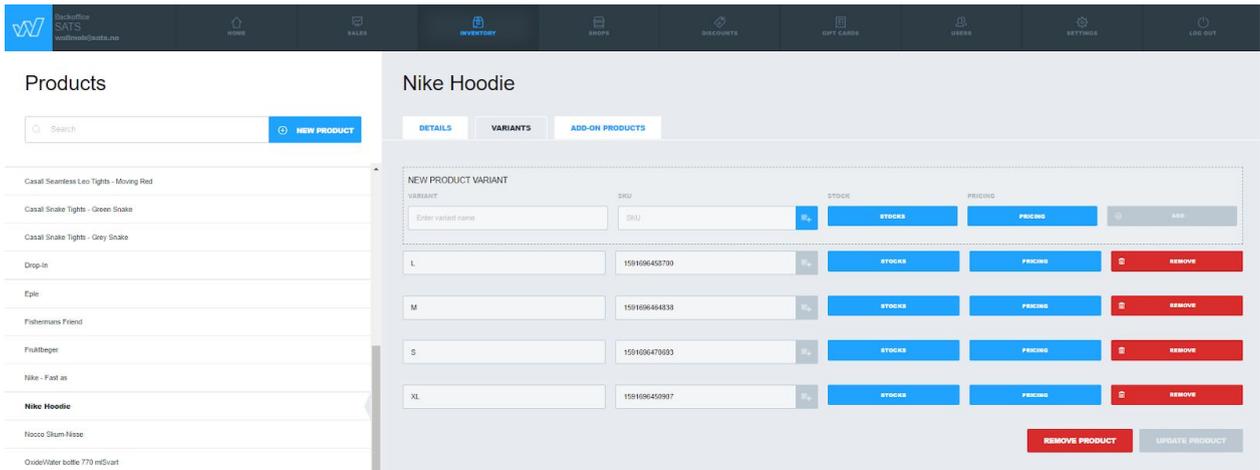
When a sale happens in POS, “Sale” systemic reason code is assigned to the event automatically. As well, if return happens in POS, “Return” systemic reason code is assigned to the event automatically.

(!) For now it's not possible to add Reason Codes when making stock adjustments from POS. But it's coming to POS in the near future.

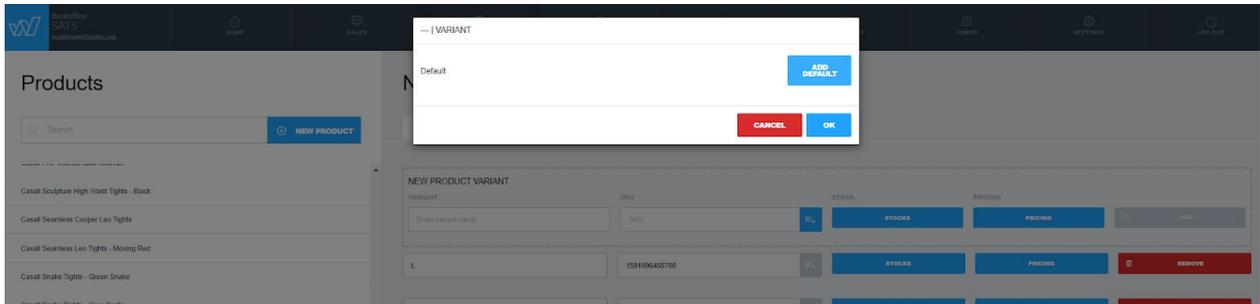
VARIANTS-tab.

Here you can set different variations on a product. For example, on a sweater you would like to put different sizes, but the same price, on body lotion, you have different sizes and different prices. You can also put stock on the different varieties.

Press the remove button to the right of the defined variant to remove it from the product.



To inherit the price from the product you created for the different variants, press "PRICE" - "ADD DEFAULT" then "OK". This is done, for example, on clothes that have different sizes, but the same price.

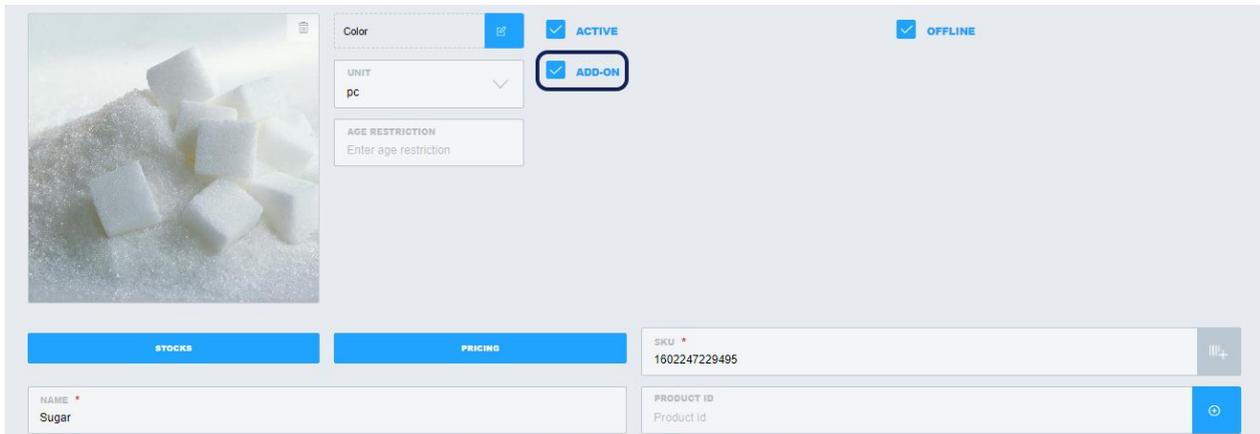


You also have the option to set up "ADD TO GO", which is used on e.g. products such as food / drink - take away. Products that are not eaten / drunk in the cafe / restaurant have their own VAT rate. Using the "ADD TO GO" button, you set a predefined VAT rate.

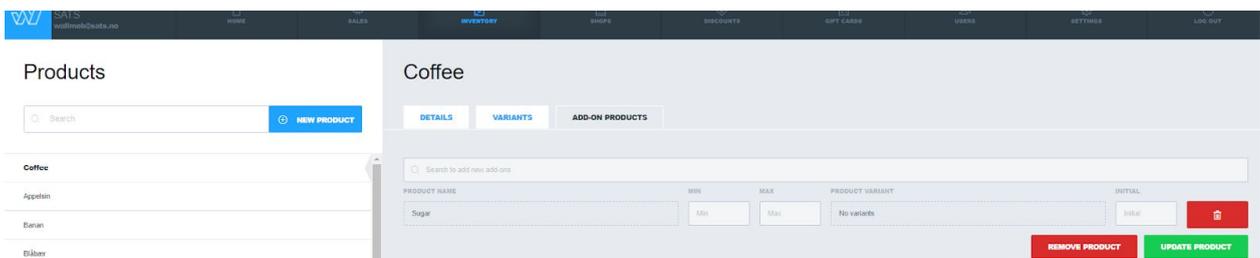
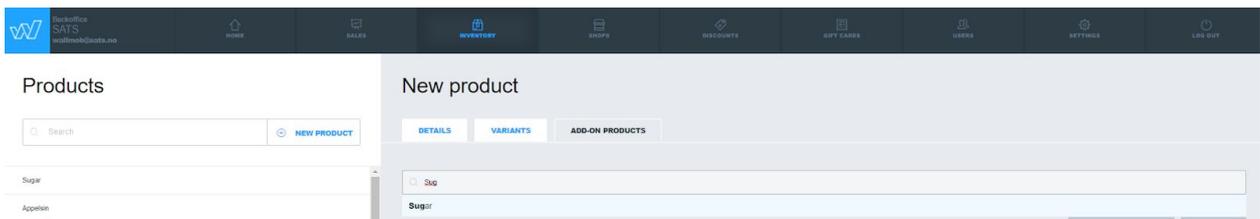
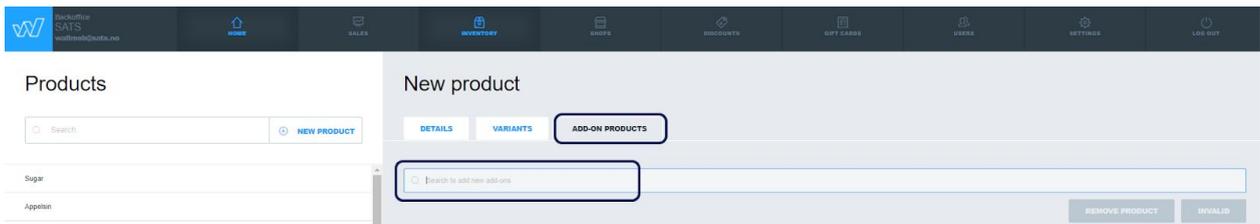


ADD-ON PRODUCTS-tab.

When you create a product earlier, you have the option to set the product as an ADD-ON. See the image below.



Under the ADD-ON PRODUCTS-tab, you can search for add-ons to the main product. For example, if the main product is coffee, you can set an add-on that can be e.g. “sugar” that you created earlier. Search for add-on in the search field and select.



Hit the UPDATE PRODUCT to save. In POS, you will then have the opportunity to choose sugar for your coffee as an ad-on.

Stock

Here you can set up stock locations. Fill in information. Stock location name is the only one required.

To the left you can see already created stock locations.

The screenshot shows the 'New stock location' form in the SaaS backend. The form includes the following fields:

- STOCK LOCATION NAME (required)
- STOCK LOCATION ADDRESS
- STOCK LOCATION CITY
- STOCK LOCATION COUNTRY
- STOCK LOCATION ZIPCODE

On the left, there is a list of existing stock locations:

- SATS
- Pop Up Nydalen
- SATS Sagene
- Kundeservice
- SATS Carl Berner

Stock locations possibilities

Choose a stock location to the left. Under DETAILS-tab you see information about the stock location.

The STOCK-tab gives you an overview of the stock. You can search by product name or search by sku.

You can download a stock report as PDF or CSV that gives you details about your stock.

The screenshot shows the 'SATS Carl Berner' stock overview page. The page has tabs for 'DETAILS', 'STOCK', and 'EVENTS'. The 'STOCK' tab is active, showing a list of products with the following columns: CATEGORIES, NAME, SKU, QUANTITY, COST PRICE, and VARIANTS. There are search filters for 'Search by name' and 'Search by sku'. The table contains the following data:

CATEGORIES	NAME	SKU	QUANTITY	COST PRICE	VARIANTS
	Yl Resthujersdrikk Kakao 330 ml	1500119151607	-1	NOK 9,90	
Drikke	Sats Protein Shake Cocoa Flavor	5711815082208	-3	NOK 70,20	
Næring	Sats Protein Bar Brownie Coconut	5711815082314	12	NOK 154,00	
Tiner og Drop-In	Saltine	1575029050501	-3	NOK 0,00	
Drikke	Rockball	1601554441119	0	NOK 0,00	
Næring	Paste	1502586218338	0	NOK 0,00	
Tiner og Drop-In	Fl-Tine	1575030325561	-9	NOK 0,00	
Drikke	Powerade	150141279272	13	NOK 182,00	

The EVENTS-tab

Here you see all events that have occurred on your stock, such as goods receipt, inventory counts, stock adjustments, store transfer etc. How to adjust your stock etc will be covered in the SmartStore App manual.

You have the option to download a CSV report for all shops by pressing ALL CSV, or for the individual store you have selected on the left by pressing CSV.

To the right of each event, you can download a PDF report for the specific event.

The screenshot displays the SmartStore application interface. On the left, a sidebar lists 'Stock locations' including SATS, Pop Up Nydalen, SATS Sagene, Kundeservice, and SATS Carl Berner. The main area is titled 'SATS Carl Berner' and shows the 'EVENTS' tab. Below this, there are buttons for 'ALL CSV' and 'CSV'. A table lists various stock events with columns for 'TIMESTAMP', 'REFERENCE', 'REASON CODE', and 'REPORT'. Each row includes a PDF icon for downloading a report for that specific event.

TIMESTAMP	REFERENCE	REASON CODE	REPORT
2020/10/09 - 15:20:10	AddStock - Coffee	Undefined	PDF
2020/10/09 - 15:19:07	AddStock - Coffee	Undefined	PDF
2020/10/09 - 15:12:51	AddStock - Sugar	Undefined	PDF
2020/10/08 - 09:50:47	RemoveStockEvent - Banan	Sale (Negative)	PDF
2020/10/08 - 09:49:32	RemoveStockEvent - Banan	Sale (Negative)	PDF
2020/10/08 - 09:41:42	RemoveStockEvent - Sats Protein Bar Brownie Coconut	Sale (Negative)	PDF
2020/10/08 - 09:24:27	selling_527	Undefined	PDF
2020/10/08 - 08:43:40	RemoveStockEvent - Sats Protein Bar Brownie Coconut	Sale (Negative)	PDF
2020/10/08 - 08:43:40	RemoveStockEvent - PT,Time	Sale (Negative)	PDF
2020/10/08 - 08:43:40	RemoveStockEvent - Fruktbager	Sale (Negative)	PDF
2020/10/07 - 14:48:48	selling_108	Undefined	PDF

4. Shops

Shops

To create a new shop, fill in the relevant information. Shop name, Price region, and Stock location are required. To the left you see all your stores.

Price region is pre-filled with default. You can create more price regions and connect these to different shops. From the product page, you can then define the prices for the product in each region, meaning that prices for products can now be different between shops. The currency used in each shop also follows the price region, so different shops could have different currencies. How to set up a separate price region is covered later in this manual.

To set a stock location, a stock location must have been created first, as shown earlier in this manual. If you do not set a stock location, it will have the same name as the shop.

Layout template will be covered later in this document.

The screenshot shows a web interface for creating a new shop. On the left, there is a 'Shops' list with a search bar and a 'NEW SHOP' button. The main area is titled 'New shop' and has three tabs: 'DETAILS', 'OPENING HOURS', and 'VIPPS'. The 'DETAILS' tab is selected and contains the following fields:

- SHOP NAME: Shop Name
- PRICE REGION: Default
- STOCK LOCATION: Create stock location
- LAYOUT TEMPLATE: -- Not set --
- ADDRESS: Address
- ZIP: Zip
- CITY: City
- COUNTRY: Country
- SHOP GROUPS: Start typing groups
- DATA SOURCES: Start typing sources

On the right side of the form, there are additional fields:

- RECEIPT HEADER: Receipt header
- RECEIPT FOOTER: Receipt footer
- ORG NO: Org No
- CARD NO: Card No
- TIME ZONE: Time Zone
- LATITUDE: Latitude
- LONGITUDE: Longitude

At the bottom right, there are two buttons: 'REMOVE SHOP' and 'INVALID'.

Shop groups

Here you can group your stores into shop groups. If you have many shops, it may be appropriate to group shops to which city they belong and the like.

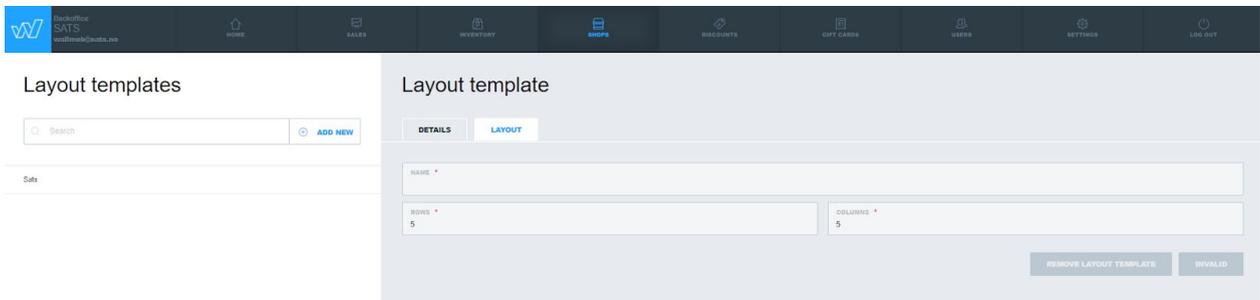
The screenshot shows the 'Shop groups' management interface. On the left, there is a sidebar with a search bar and an 'ADD NEW' button. The main content area is titled 'Shop groups' and contains a 'DETAILS' section. This section includes a 'NAME' field with a red asterisk, a 'PARENT SHOP GROUP' dropdown menu currently set to '- No parent -', and two radio buttons: 'FOR SHOPS AND PRODUCTS' (which is selected) and 'FOR SHOPS ONLY'. At the bottom right of the details section, there are two buttons: 'REMOVE SHOP GROUP' and 'INVALID'.

POS templates

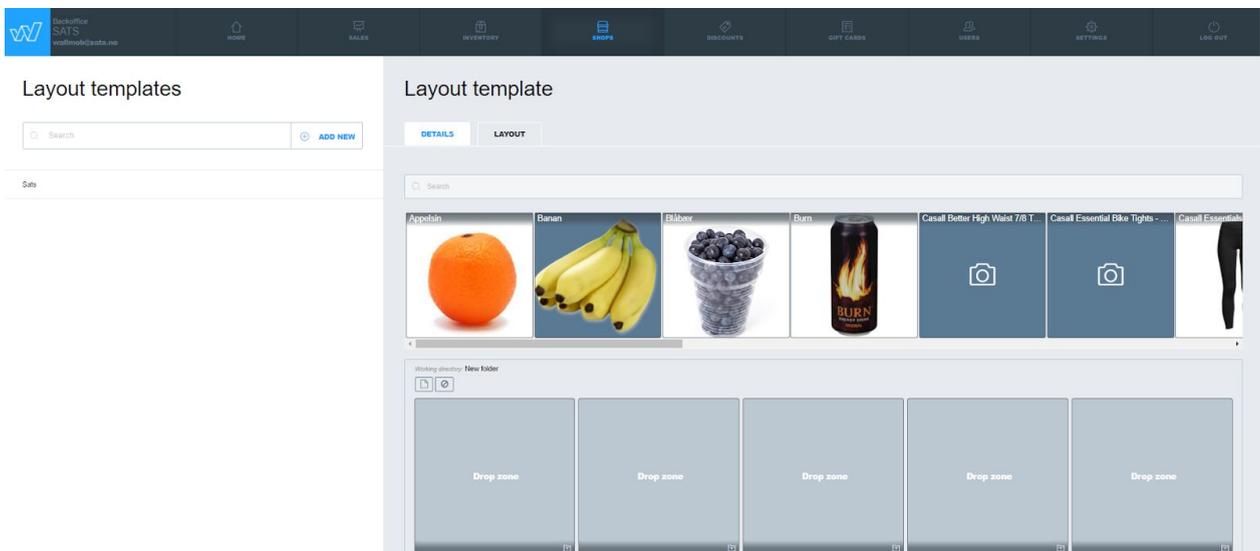
Layout template editor let you define product button templates for how you want to display sales buttons for products.

Under the DETAILS-Tab, fill in the layout template Name (required). Set up the number of rows and columns (required). Default is 5 x 5.

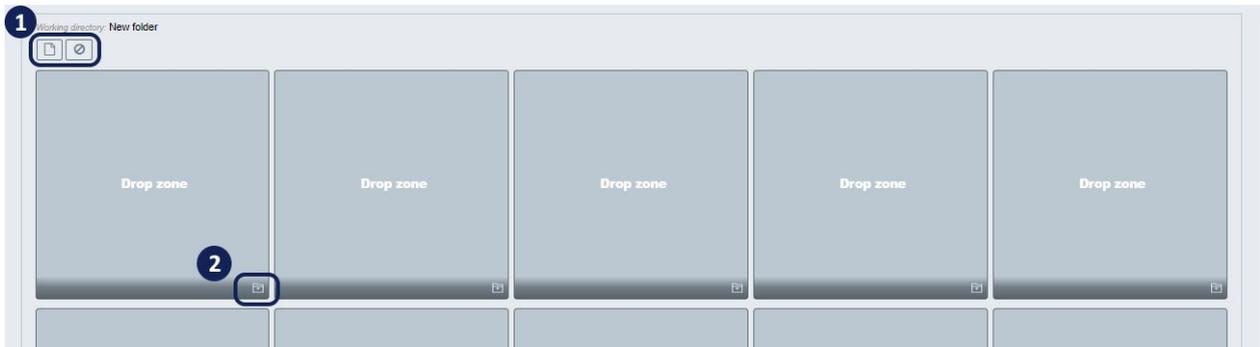
On the left you see your created templates.



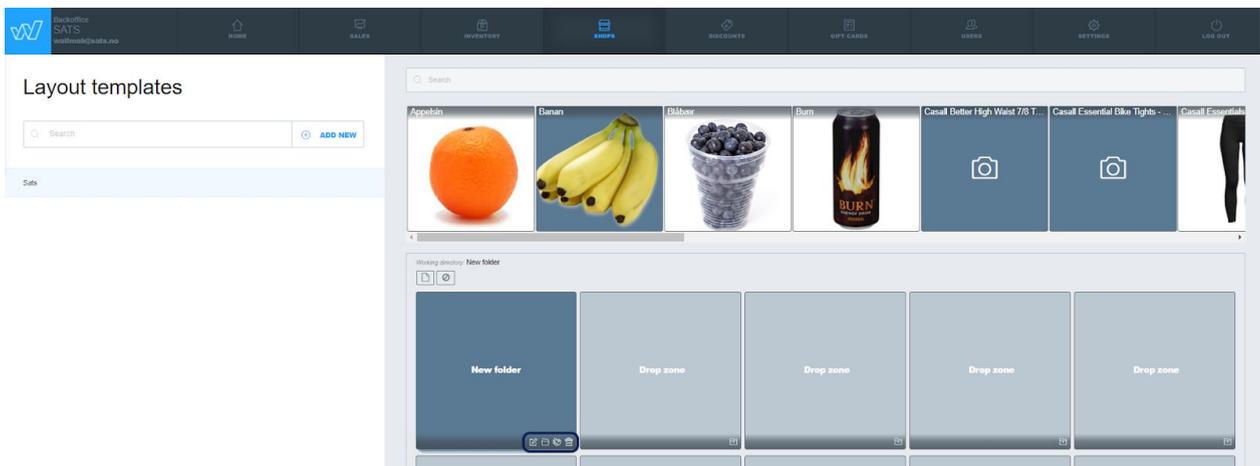
Under the LAYOUT-Tab you can define products you want to display in POS by dragging them down into the drop zone.



1. Buttons for “Add new page” and “Remove folder items”
2. Button for “Add folder”



By pressing the Add folder button, you have the opportunity to create a folder that contains products. You can rename the folder, open it, set a color, or delete it.



5. Discounts and Gift cards

Discounts and Gift cards set up are covered in a separate manual

6. Users

Users

Create a new user for POS and Backoffice by filling in information about the user. FULL NAME and SELECT ROLE is required.

There are three predefined roles you can give the user that cover most user permissions, but you can also define your own roles. It will be covered later.

IS CASHIER is checked off by default. Recommends setting a pin code for each user.

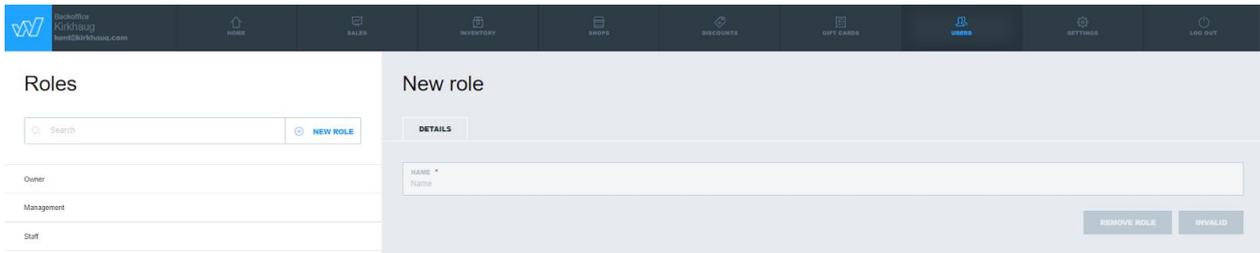
If the register is to function as a self-payment, both IS CASHIER and SELF-CHECKOUT must be set. A pin code is required for a self checkout register.

Press SAVE USER when done. On the left you see a list of created users.

The screenshot shows the 'New user' form in a web application. The top navigation bar includes 'Backoffice', 'Kirkhaug', and 'test@kirkhaug.com'. The main menu has icons for HOME, SALES, INVENTORY, SHOPS, DISCOUNTS, GIFT CARDS, USERS, SETTINGS, and LOG OUT. The left sidebar shows 'Users' with a search bar and a 'NEW USER' button. The main content area is titled 'New user' and contains several input fields: 'FULL NAME' (Full name), 'E-MAIL' (E-mail), 'ADDRESS' (Address), 'CITY' (City), 'COUNTRY' (Country), 'SHOPS' (Enter shop names), 'USER NUMBER' (User number), 'PINCODE' (Pincode), and 'PASSWORD' (Password). There are also checkboxes for 'IS CASHIER' (checked) and 'SELF CHECKOUT'. A 'SELECT ROLE' dropdown menu is at the bottom right. At the bottom right of the form are 'REMOVE USER' and 'INVALID' buttons.

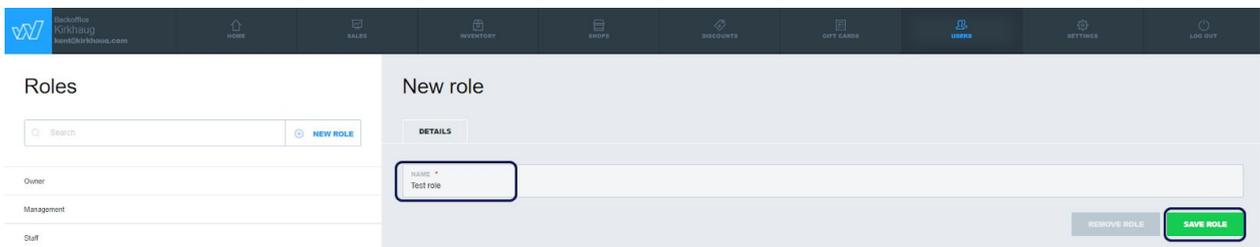
Roles

On the left you will see a list of the predefined roles in Wallmob.

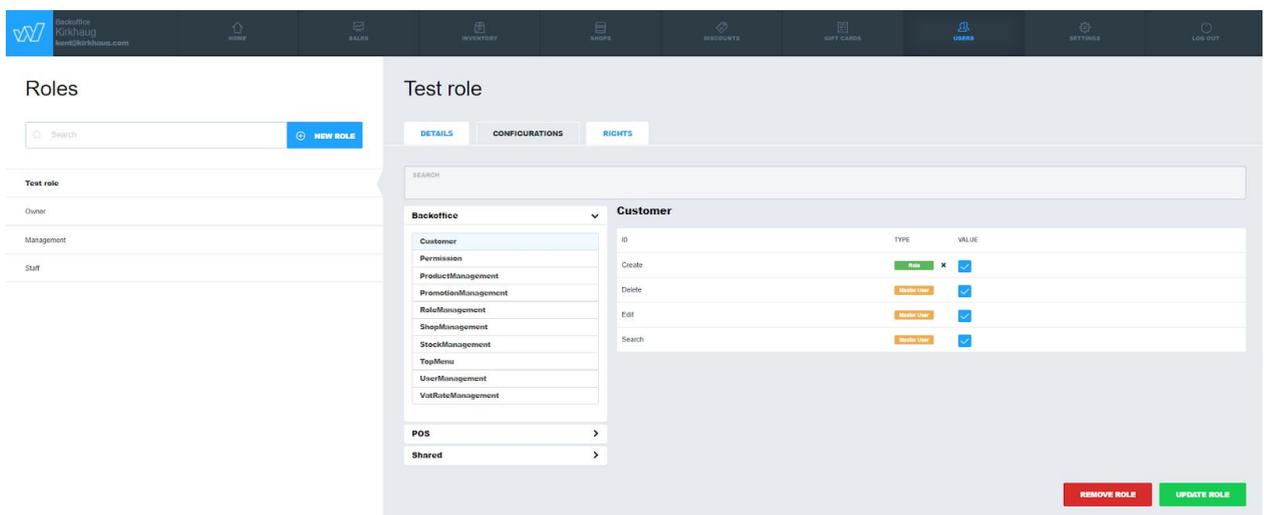


Create a new role

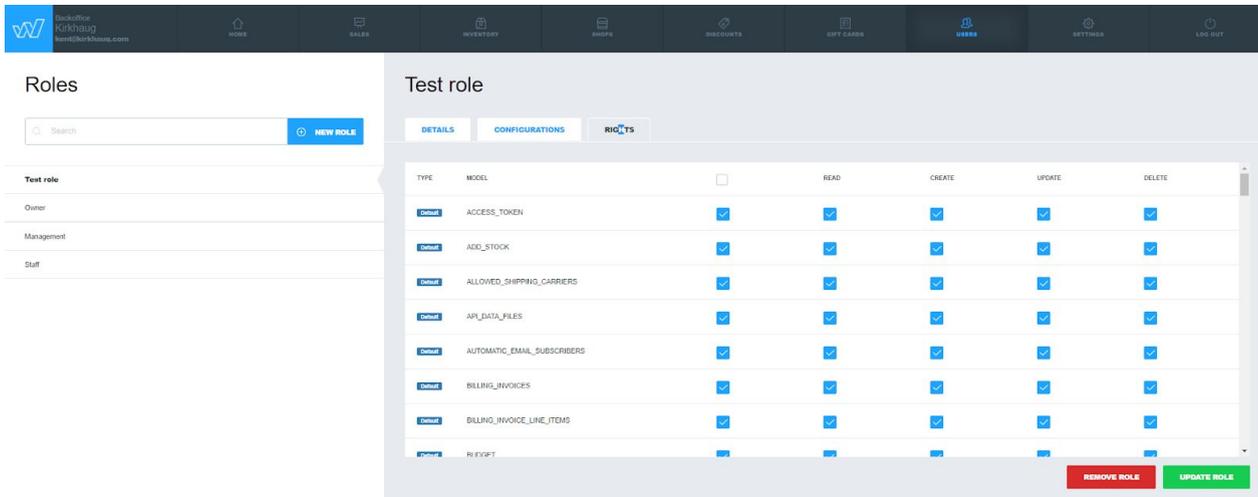
1. Enter a role NAME and press SAVE ROLE



2. Under CONFIGURATIONS-Tab you can set which parameters should apply to the role. Press UPDATE ROLE to save.



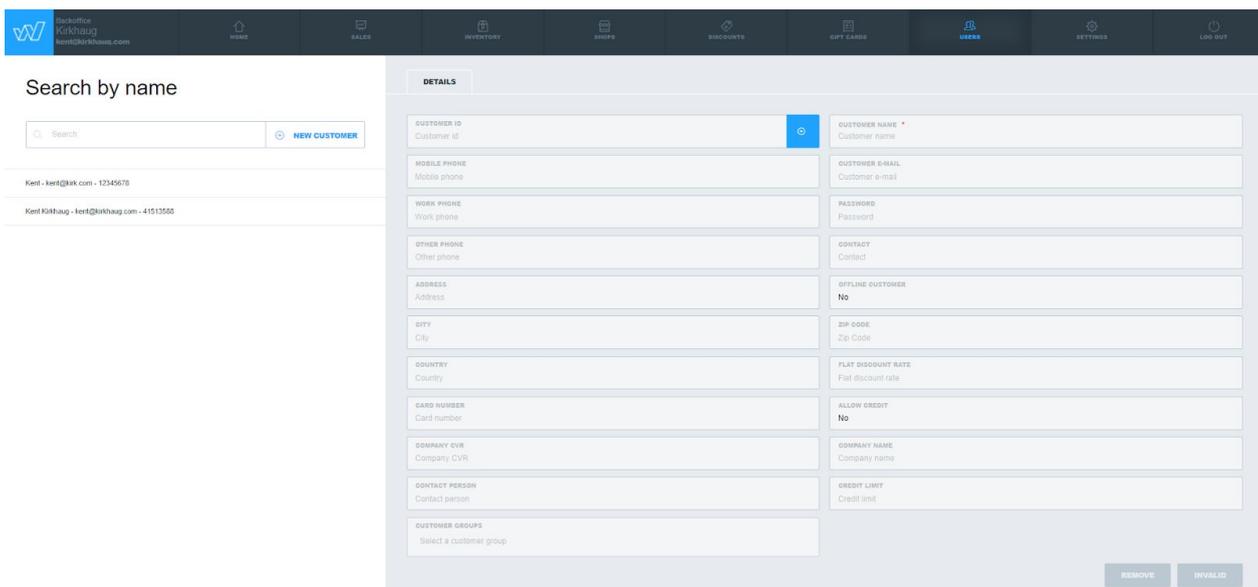
3. Under RIGHTS-Tab you can set which rights the user should have. Press UPDATE ROLE to save.



Customers

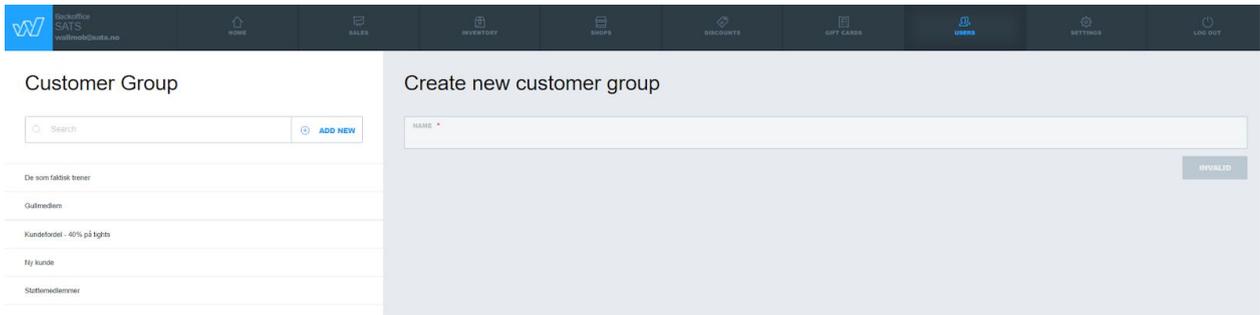
Fill in relevant information about the customer. The customer's name is required. Press SAVE when done. All created customers are listed on the left.

Set CUSTOMER GROUP if the customer is to be part of a customer group, e.g. to get various benefits. Which benefits the customer receives is set up under DISCOUNTS where you can define which customer groups receive which benefits / discounts etc.



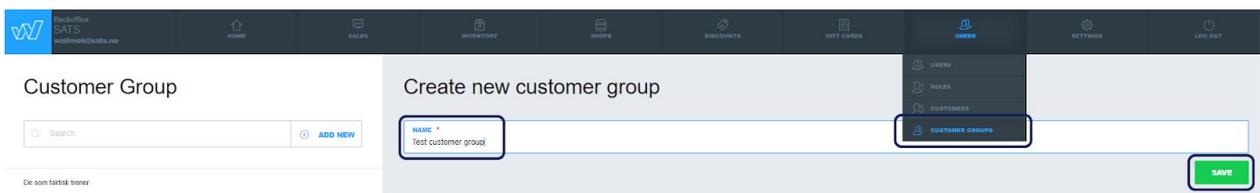
Customers groups

Create new customer group by filling in NAME and press SAVE

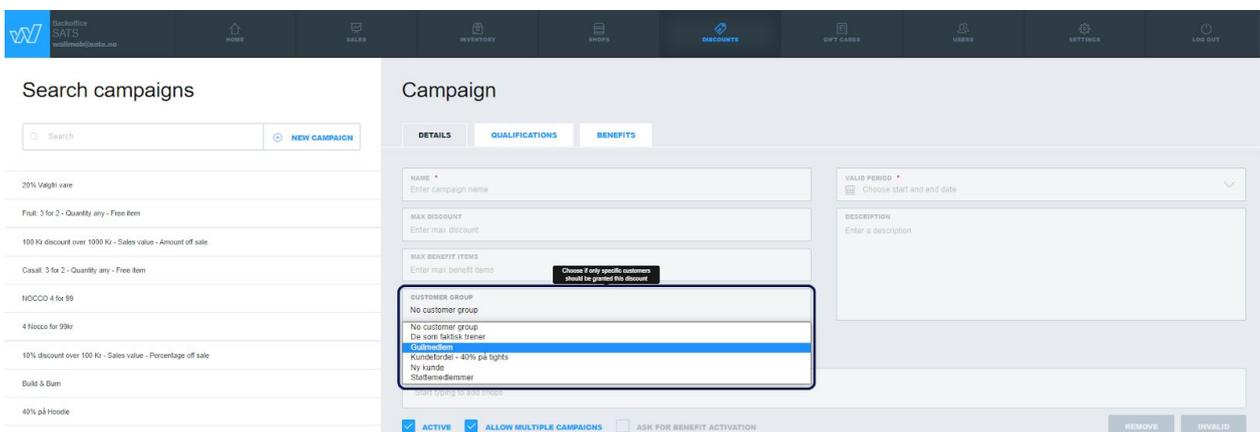


How to use CUSTOMER GROUPS

1. Create new customer groups in USERS - CUSTOMER GROUP. Press SAVE.



2. Go to DISCOUNTS - PREDEFINED DISCOUNTS or CAMPAIGNS. Set up a discount/ campaign and add the customer group the campaign / discount will apply to.



Now you can add customers to the customer group who will receive this promotion/ discount.

7. Settings

Account

Company, user data, license, change license and card options for your company/shop.

The Change license option: Adjust according to how many POS your shop wants.

The Card option: Activate and fill in credit card information for payment of Wallmob license.

Account

Company

ORG. NO. *
ORG. NO.

UPDATE

User data

E-MAIL *
wallmob@sats.no

COMPANY NAME *
SATS

CONTACT PERSON
Contact person

PHONE NUMBER
Phone number

STREET NAME
Street name

ZIP CODE
Zip Code

CITY
City

UPDATE

Password

OLD PASSWORD *
Password

NEW PASSWORD *
New password

CONFIRM NEW PASSWORD *

License

CURRENT LICENSE
Registers: 0
Price per register: NOK 523.75
Payment period: 30 days
License expires: 22-10-2020

5,613.75

REACTIVATE ACCOUNT

Change license

The change will take effect immediately but you will not be charged before the next time your payment period ends.

NEW LICENSE
Price per register: NOK 523.75
Registers: 9
Payment period: 30 days

5,613.75

REQUEST CHANGE

Card

ADD CREDIT CARD

I HAVE READ AND ACCEPT TERMS AND CONDITIONS

Payments

An overview of your Wallmob license payments

Payments

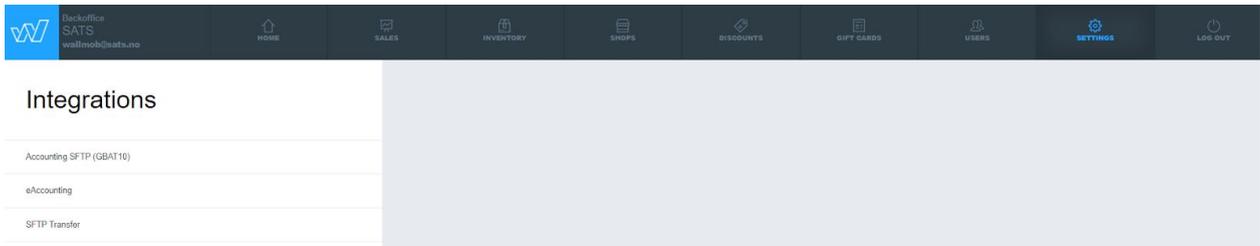
DATE PAYMENT ID DESCRIPTION PAYMENT METHOD AMOUNT CURRENCY STATUS DOWNLOAD

22.11.2019	c63d3e6d-805f-8406-86f3-c1c52da51677	License: WM_BASE_NO [22-11-2019 - 22-12-2019]		0.00	NOK	Paid	PDF
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Showing 1 to 1 of 1 entries

Integrations

Opportunity to integrate with different systems.

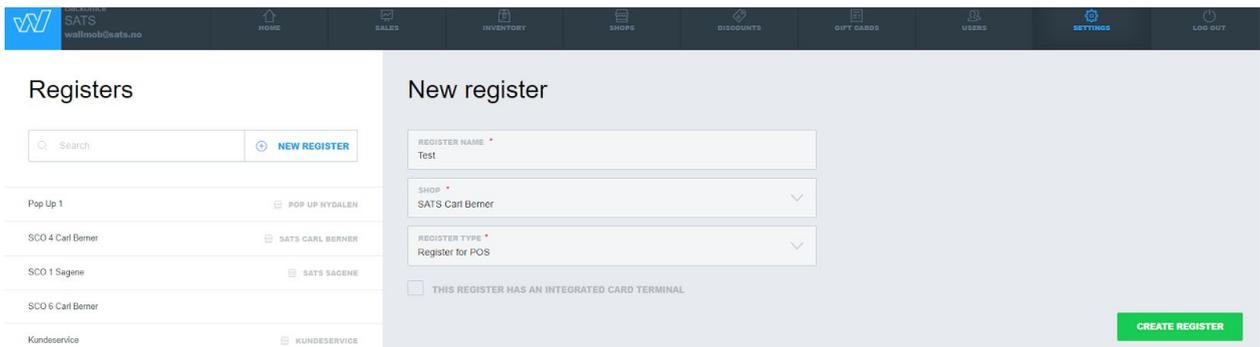


Registers

Set up a new Register. Give it a NAME, link it to a SHOP and set REGISTER TYPE (POS or KDS) POS is default. KDS is covered in a separate document.

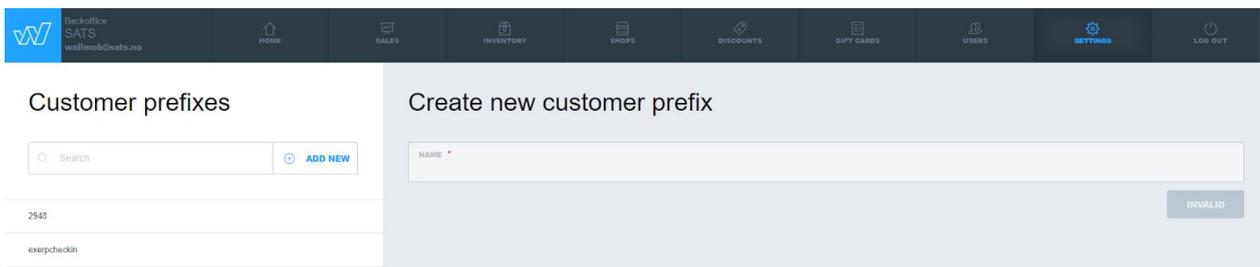
Set THIS REGISTER HAS AN INTEGRATED CARD TERMINAL if you have an integrated card terminal.

Press CREATE REGISTER when done.



Customer prefixes

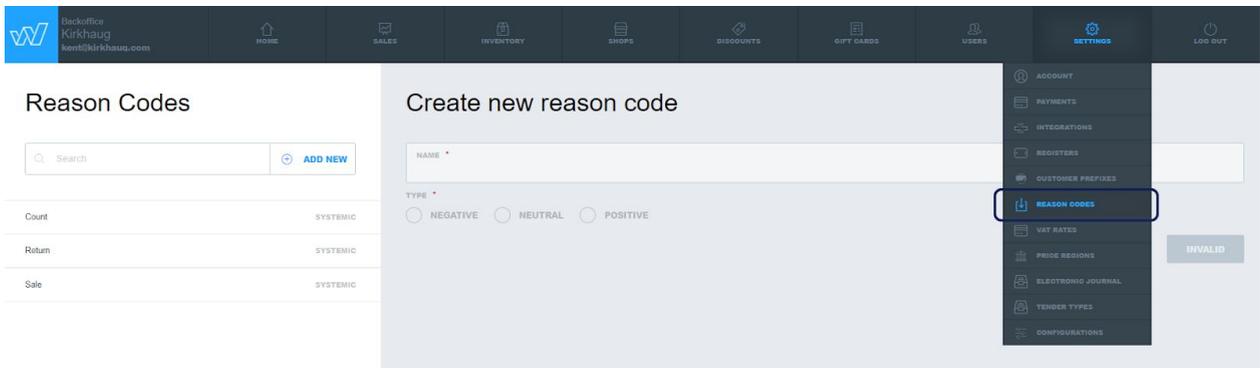
To create new customer prefixes. Press SAVE when done.



Reasons code

Creation of reason codes for stock adjustments

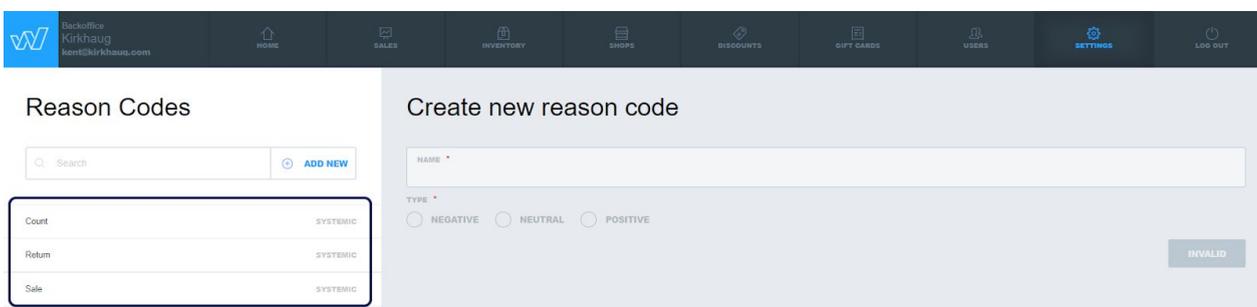
Stock feature functionality – reason codes. You will be able to create reason code, reason why the adjustment to stock was made, and report on the reasons selected. You can find this feature in Backoffice - SETTINGS - REASONS CODES.



Reason codes have a text name, an id, and a selection if the reason code is positive, neutral or negative adjustment.

- If the adjustment is positive, the number sent increases the stock of that product.
- If the adjustment is negative, the number sent decreases the stock of that product.
- If the adjustment is neutral, the stock is not changed. This applies when doing Inventory Count in POS (Not yet implemented).

Initially, three systemic codes are created - Sale (negative), Return (positive) and Count (neutral).



VAT-Rates

To the left you see predefined VAT rates. You also have the option to define your own VAT rate if needed.

The screenshot shows the 'VAT Rates' section of the backoffice. On the left, there is a list of predefined VAT rates: Zero Rate - 0%, Reduced - 6%, Reduced 2 - 15%, and Default - 25% (marked as DEFAULT). A search bar and a 'NEW VAT RATE' button are located above the list. On the right, the 'New VAT Rate' form is visible, featuring input fields for 'NAME' and 'PERCENTAGE', and an 'INVALID' button.

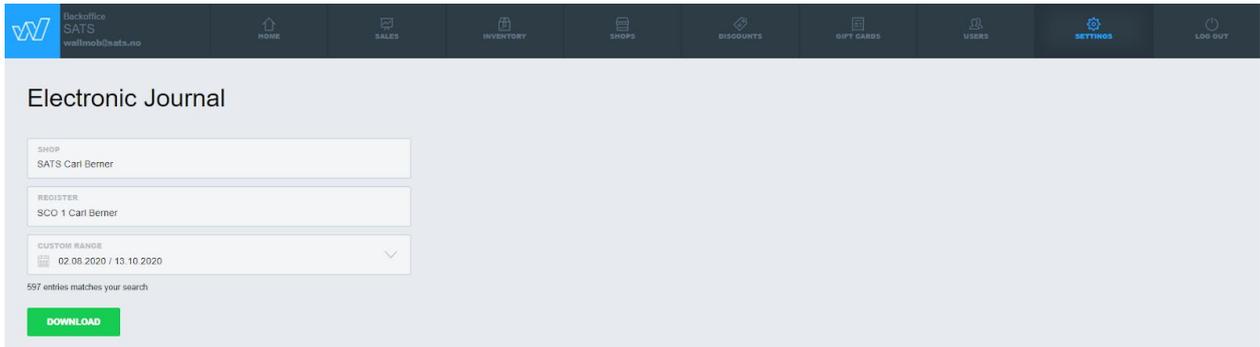
Price-regions

You can create more price regions and connect these to different shops. From the product page, you can then define the prices for the product in each region, meaning that prices for products can now be different between shops. The currency used in each shop also follows the price region, so different shops could have different currencies.

The screenshot shows the 'Price regions' section of the backoffice. On the left, there is a list with one entry: Default. A search bar and an 'ADD NEW' button are located above the list. On the right, the 'New price region' form is visible, featuring input fields for 'NAME', 'CURRENCY', 'VAT LABEL', 'EXCHANGE RATE MARGIN', and 'DEFAULT VAT RATE', along with 'REMOVE' and 'INVALID' buttons.

Electronic Journal

Generates a JSON file of events in your shop. You can choose which shop, which register and specify the date range.

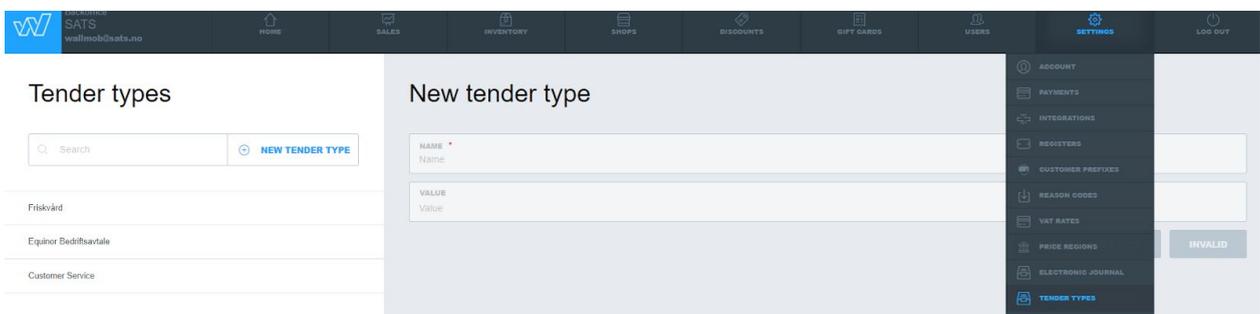


The screenshot shows the 'Electronic Journal' page in the SATS backoffice. At the top, there is a navigation bar with icons for HOME, SALES, INVENTORY, SHOPS, DISCOUNTS, GIFT CARDS, USERS, SETTINGS, and LOG OUT. The main content area has a title 'Electronic Journal' and three input fields: 'SHOP' with the value 'SATS Carl Berner', 'REGISTER' with the value 'SCO 1 Carl Berner', and 'CUSTOM RANGE' with the value '02.08.2020 / 13.10.2020'. Below these fields, it says '597 enties matches your search'. A green 'DOWNLOAD' button is at the bottom.

Tender types

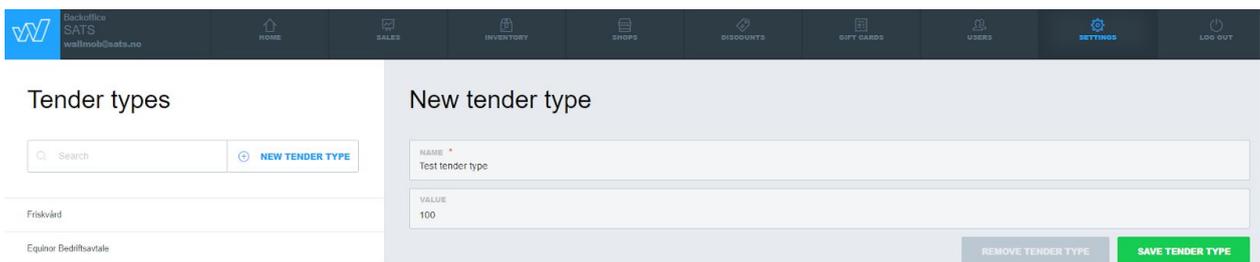
You can set up a custom payment method. In POS, in the payment window it will be an option to pay with "Miscellaneous".

This type of tender type is used, for example, if you buy vouchers from a shopping center that acts as tender types in all shops at the center. Tender types can also be set up as corporate agreement for a company where the employees use this type of tender type in, for example, the canteen.



The screenshot shows the 'Tender types' page in the SATS backoffice. On the left, there is a search bar and a 'NEW TENDER TYPE' button. Below the search bar, there is a list of tender types: 'Friskvård', 'Egahor Bedriftsavtale', and 'Customer Service'. On the right, there is a 'New tender type' form with two input fields: 'NAME' with the value 'Name' and 'VALUE' with the value 'Value'. A dark sidebar on the right contains a menu with options: ACCOUNT, PAYMENTS, INTEGRATIONS, REGISTERS, CUSTOMER PREFIXES, REASON CODES, VAT RATES, PRICE REGIONS, ELECTRONIC JOURNAL, and TENDER TYPES. An 'INVALID' button is visible at the bottom right of the sidebar.

Give the tender type a name and set the value



This screenshot is similar to the previous one, but the 'New tender type' form now has 'NAME' filled with 'Test tender type' and 'VALUE' filled with '100'. At the bottom right of the form, there are two buttons: 'REMOVE TENDER TYPE' and 'SAVE TENDER TYPE'.

Configurations

Here you can turn on / off / configure parameters for your shop.
You can e.g. add your own logo on the receipt.

Backoffice SATS
wellmob@satsto.no

HOME SALES INVENTORY SHOPS DISCOUNTS GIFT CARDS USERS SETTINGS LOG OUT

Configurations

SEARCH

POS

EOD

Shared

EOD

ID	TYPE	VALUE
ExternalAttributeBagIdRequiredOnEOD	Enabled	<input type="checkbox"/>

Default